

## Compensation & Benefits

- Paid Training (TCO Trainee Only) starting at \$15.30 / hour, \$20.35 (TCO)
- Westmoreland County Retirement Plan
- Holiday Pay
- Shift Differential Pay
- Vacation, Sick and Personal Leave
- Medical Coverage
- Life Insurance
- Military Leave

## Advanced Class Hires

- \$20.35 hourly / Annualized \$42,328 + Overtime availability
- Applicants that have two or more years dispatching experience
- NCIC / CLEAN certified
- IAED ETC or APCO certified

## Learn How To Prepare:

- Visit our website:

[www.co.westmoreland.pa.us/808/911Public-Safety](http://www.co.westmoreland.pa.us/808/911Public-Safety)

- Learn more about the Training Program
- Learn our procedures and protocols
- See some Frequently Asked Questions
- Education Steps for becoming a dispatcher

## Follow Us:



# WESTMORELAND 911

*BETWEEN THE THIN RED, WHITE AND BLUE LINES OF PUBLIC SAFETY LIES THE THINNEST GOLD LINE THE GOLD LINE REPRESENTS THOSE WHO ARE RARELY SEEN BUT MOSTLY HEARD.*



*THE CALM VOICE IN THE DARK NIGHT.*

## DISPATCHERS

*THE GOLDEN GLUE THAT HOLDS IT ALL TOGETHER.*



## Join Our Team At:

Westmoreland County  
Department of Public Safety

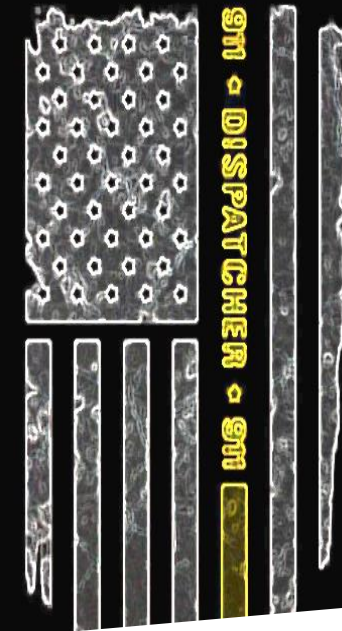
724-600-7300

or

[tpolinsk@co.westmoreland.pa.us](mailto:tpolinsk@co.westmoreland.pa.us)



911 Public Safety Rd.  
Greensburg, PA 15601  
(P) 724-600-7300



# UNSEEN HEROES WANTED.

## APPLY NOW



[www.co.westmoreland.pa.us](http://www.co.westmoreland.pa.us)



# WESTMORELAND 911

The Westmoreland County Department of Public Safety is seeking certain individuals that can calmly and collectively work with citizens, police, fire and EMS agencies to provide dispatching services. Technologies such as Computer Aided Dispatch, a computer based telephone system and radio base stations are just some of the tools available for the dispatcher to best complete their tasks. Westmoreland County population serves as the 10<sup>th</sup> largest County in the Commonwealth of Pennsylvania and the 9<sup>th</sup> largest in overall area served.

With the opportunity to best assist your community...will you answer the call to become the first, first responder? Act now!



## MINIMUM REQUIREMENTS

To make certain that we are hiring the best candidates, we require a thorough hiring process and training program to make you the best you can be.

- High School Diploma / GED equivalent
- Valid Drivers License
- Must acquire and maintain NCIC access throughout employment
- Ability to multi-task during stressful situations
- Capable of accurately typing minimum 35 WPM
- Ability to work nights, weekends and holidays
- Ability to follow directions under fast-paced environment
- Capable of reacting promptly under time sensitive situations
- Familiar with Windows based operating programs
- Ability to sit / stand for 12-16 hour increments
- Ability to clearly communicate with police, fire and EMS agencies

## HIRING PROCESS

1

### APPLICATION

- Apply at [www.co.westmoreland.pa.us](http://www.co.westmoreland.pa.us)
- Complete the application for **Telecommunication Officer**
- Submit application by email to:  
[tpolinsk@co.westmoreland.pa.us](mailto:tpolinsk@co.westmoreland.pa.us)

Or mail to:

Westmoreland County DPS  
911 Public Safety Road  
Greensburg, PA 15601

2

### TESTING – TEST GENIUS

- Setup an appointment to come visit the 911 Center or approved testing facility to take a computerized test that examines the testtakers ability to multi-task, enter data during a simulated environment.

3

### TYPING TEST

- Must be at a County approved terminal and type a minimum of 35 WPM (see website)

4

### INTERVIEW

- Panel interview of applicant

5

### BACKGROUND CHECK

- NCIC, State Police, FBI background checks required for all positions

6

### DRUG SCREENING

- Controlled substance screening

7

### HEALTH EXAMINATION

- General doctors physical wellness exam
- Eyesight & hearing examination

