

November 18, 2021

Invocation

The Rev. Chris Whitehead, pastor of Charter Oak Church, Unity Township

Pledge of Allegiance

Industrial Development Corporation Agenda

General Agenda

Minutes of the Special Meeting held October 25, 2021, as presented

Correction to the previously approved minutes of September 30, 2021, for Children's Bureau item C (4), (7), (9) and (11) correcting the term to July 1, 2020 through June 30, 2021

Correction to the previously approved minutes of August 12, 2021, for Behavioral Health & Developmental Services, item A (9) correcting the term to July 1, 2020 through June 30, 2021

AMENDED AGENDA

ITEM 1: Agreement with Excelsa Health Physician Practices, Inc. d/b/a Excelsa Health Works Occupational Medicine for medical services for the Westmoreland County Juvenile Detention/Youth Shelter population in the amount of \$150.00 per physical, sick visit or after hours call.

ITEM 2: Issuance of Purchase Order with United Graphics for 2022 Tax Office Statements in the amount of \$7,316.12

Opportunity for Public Comment

Under Section 10.1(a) of the Sunshine Act:

“. . . the board or council of a political subdivision . . . shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision . . . or for taxpayers of the political subdivision . . . to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comment at the beginning of the meeting."

[This comment period may be deferred to the next public meeting of the board if there is insufficient time to hear such comments.]

Proclamation

National Adoption Day

Certificate of Special Recognition

Lois Reese, 50 years of dedication to Ladies Auxiliary, Mt. Pleasant Volunteer Fire Department

Honoring Veterans at Filbern Manor, West Newton

Robert E. Reece, U.S. Army
William M. Praznik, U.S. Navy
Dominick A. Angelone, U.S. Army
Russell G. Bentz, U.S. Army
Richard E. Scott, U.S. Army
Raymond F. Dolata, U.S. Army
Joseph J. Carilli, U.S. Army

Elvin E. Coughanour, U.S. Army
William R. Whiteside, U.S. Air Force
Jeffrey B. Hallam, U.S. Army
Robert J. Biondo, U.S. Navy
Leslie W. Little, U.S. Air Force
Philip A. Sherbondy, U.S. Army

Certificates of Service

25 Years

Ronald Barron Jr.

20 Years

Pamela Ferguson
James Amatucci
John E. Wright III
Arthur Blasco Jr.
Stacey Neiderhiser
Amy Fontana

15 Years

Charles Dyche
Rachel White

10 Years

James Conforti
Barbara Italiano
Jacob Climo
Deborah Underdorfer

Solicitors Report

(1) Adult Probation

- (A) Letter of Agreement with **The CARE Center Inc. d/b/a SPHS CARE Center** recognizing mutual interest in assuring the needs of consumers, with behavioral health and co-occurring disorders, who reside within their common service area are provided with appropriate services and in order to insure continuity of care, for the term January 1, 2022 through December 31, 2023 with **Westmoreland County Court of Common Pleas-Drug Court**

- (B) Electronic Monitoring Service Agreement (pursuant to Co-Stars 042-004 Electronic Monitoring Services and Equipment Contract) for the term January 1, 2022 through December 31, 2025 (unless the Co-Stars Agreement terminates or expires earlier) in the amount of **\$32,685.75 per month for equipment/warranty and \$23,393.70 per month for monitoring** at the following rates:

HomeGuard 200 Rental	\$0.53 per day per Unit
HomeGuard 20/20 Home Guard Cell Unit Rental	\$1.45 per day per Unit
SL2/SL3 Unit Rental	\$2.65 per day per Unit
LOC8 XT Component Rental	\$1.90 per day per Unit
HomeGuard 200 Monitoring	\$1.02 per day per Unit
HomeGuard 20/20 Home Guard Cell Unit Rental	\$1.00 per day per Unit
SL2/SL3 Unit Rental	\$2.60 per day per Unit
LOC8 XT Component Rental	\$1.35 per day per Unit

- (C) Grant Application to **Pennsylvania Commission on Crime & Delinquency**, in the amount of **\$513,190.00** for **“Continuing County Adult Probation/Parole Grant FY 2021/22,”** for the term July 1, 2021 through June 30, 2022

- (D) Extend Agreement with **Phamatech Laboratories & Diagnostics**, for **“Westmoreland County Adult Probation & Drug Treatment Court Testing Supplies,” (Bid 19-49)**, for an additional one-year term, January 1, 2022 through December 31, 2022 at the same prices; this being the first of three additional one-year terms and to further include additional testing for Ritalin (\$255.00-unit price); Anabolic Steroid panel (\$181.00-unit price) and expanded Fentanyl Screen (\$45.00 unit price).

Recommended by Eric Leydig, Chief Probation Officer

(2) **Area Agency on Aging**

- (A) Affiliation Agreement with the **University of Pittsburgh, School of Nursing, Institute of Learning**, for the term December 1, 2021 through December 31, 2022
- (B) Amendment to Agreement with **Nutrition, Inc.**, approved May 30, 2019 in the amount of **\$42,360.12 additional** (PDA Block Grant, No Cost to Westmoreland County, New Total Agreement \$2,864,800.12) for “**Aging Services-Food Service,**” for the term July 1, 2019 through June 30, 2022
- (C) Amendment to Agreement with **John Meegan Ford**, approved April 15, 2021 to extend the delivery date to no later than December 31, 2021 for “**Aging Services-Vehicle Purchases,**” (**Bid 21-17**)
- (D) License Agreement with Services & Advocacy for Gay, Lesbian, Bisexual & Transgender Elders (SAGE), for limited rights to use one or more of SAGE’s trademarks, following completed SAGE training by AAA.
- (E) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:
 - (1) **Westmoreland County Community College (RSVP)**, approved June 10, 2021 in the amount of **\$1,730.00 additional** (Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$35,058.00) for “**Aging Services-PA Medi (Apprise State Health Insurance Counseling)**”
 - (2) **Westmoreland Multi-Service Centers, Inc.**, approved May 13, 2021 in the amount of **\$6,187.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$290,861.00) for “**Aging Services-Senior Center Services**”
 - (3) **Nutrition, Inc.**, approved May 13, 2021 in the amount of **\$6,520.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$297,769.00) for “**Aging Services-Senior Center Services (Central Region)**”
 - (4) **Laurel Valley Senior Citizen, Inc.**, approved May 13, 2021 in the amount of **\$6,608.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$285,835.00) for “**Aging Services-Senior Center Services (Eastern)**”
 - (5) **Elizabeth Seton Center, Inc.**, approved June 10, 2021 in the amount of **\$3,006.90 additional** (Aging Block Grant, No Cost to Westmoreland County; New Total Agreement \$69,954.30) for “**Aging Services-Adult Day Care**”
 - (6) **Nutrition, Inc.**, approved May 13, 2021 in the amount of **\$4,957.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$275,638.00) for “**Aging Services-Senior Center Services (Southern)**”
 - (7) **Alle-Kiski Senior Center, Inc.**, approved May 13, 2021 in the amount of **\$84.00 additional** (PDA Block Grant, No Cost to Westmoreland County; New Total Agreement \$318,381.00) for “**Aging Services-Senior Center Services (Northern)**”
 - (8) **Westmoreland Human Opportunities, Inc. d/b/a Westmoreland Community Action**, approved June 10, 2021 in the amount of **\$48,987.00 additional** (50% State, 50% Federal, No Cost to Westmoreland County) for “**Aging Services-Link to Aging and Disability Resources**”

- (F) Amendments to Agreements for the term July 1, 2021 through June 30, 2024:
- (1) **Excelsa Health Home Care and Hospice**, approved May 18, 2021 in the amount of **\$6,426.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$149,256.00) for **“Aging Services-Home Support Services”**
 - (2) **Alleghenies Unlimited Care Providers, Inc.**, approved June 10, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$82,764.00) for **“Aging Services-Home Support Services”**
 - (3) **Twin Oaks Home Care Inc.**, approved May 18, 2021 in the amount of **\$30,744.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$711,144.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (4) **Excelsa Health Home Care and Hospice**, approved May 18, 2021 in the amount of **\$235,620.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$5,472,720.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (5) **Alleghenies Unlimited Care Providers, Inc.**, approved June 10, 2021 in the amount of **\$19,440.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$451,440.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (6) **Community Care Inc.**, approved June 10, 2021 in the amount of **\$24,624.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$571,824.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (7) **Community Resources for Independences, Inc.**, approved June 10, 2021 in the amount of **\$31,104.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$722,304.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (8) **Dedicated Nursing Associates, Inc.**, approved June 10, 2021 in the amount of **\$23,328.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$541,728.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (9) **Home Care Advantage Inc., d/b/a HCA Staffing**, approved June 10, 2021 in the amount of **\$42,768.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$993,168.00) for **“Aging Services-Personal Care with Ancillary Services”**
 - (10) **Medstaffers, LLC**, approved June 10, 2021 in the amount of **\$19,440.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$451,440.00) for **“Aging Services-Personal Care with Ancillary Services”**

- (11) **Merakey Pennsylvania**, approved June 10, 2021 in the amount of **\$19,440.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$451,440.00) for “**Aging Services-Personal Care with Ancillary Services**”
- (12) **PRAC Holdings, Inc. d/b/a Arcadia Home Care & Staffing**, approved May 18, 2021 in the amount of **\$27,216.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$632,016.00) for “**Aging Services-Personal Care with Ancillary Services**”
- (13) **Community Care Inc.**, approved June 10, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$82,764.00) for “**Aging Services-Home Support Services**”
- (14) **Community Resources for Independence, Inc.**, approved June 10, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$82,764.00) for “**Aging Services-Home Support Services**”
- (15) **Home Care Advantage Inc., d/b/a HCA Staffing**, approved June 10, 2021 in the amount of **\$2,851.20 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$66,211.20) for “**Aging Services-Home Support Services**”
- (16) **Medstaffers, LLC**, approved June 10, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$82,764.00) for “**Aging Services-Home Support Services**”
- (17) **Merakey Pennsylvania**, approved June 10, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$82,764.00) for “**Aging Services-Home Support Services**”
- (18) **PRAC Holdings, Inc. d/b/a Arcadia Home Care & Staffing**, approved May 18, 2021 in the amount of **\$3,564.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$82,764.00) for “**Aging Services-Home Support Services**”
- (19) **Twin Oaks Home Care Inc.**, approved May 18, 2021 in the amount of **\$4,914.00 additional** (PA Aging Services Block Grant, No Cost to Westmoreland County, New Total Agreement \$114,114.00) for “**Aging Services-Home Support Services**”

Recommended by Carrie Nelson, Administrator and the Department of Financial Administration

- (G) Requests for Proposals for “**Optometry Services for Westmoreland County Area Agency on Aging,**” (Bid 21-40), were to be opened on November 9, 2021; no proposals were received; therefore, it is recommended by Carrie Nelson, Administrator to revise specifications and re-advertise for proposals.
- (H) Bids for “**Area Agency on Aging Heavy House Cleaning Services,**” (Bid 21-42), were to be opened on November 9, 2021; no bids were received; therefore, it is recommended by Carrie Nelson, Administrator to revise specifications and rebid.

(3) **Behavioral Health and Developmental Services**

(A) Amendments to Agreements for the term July 1, 2021 through June 30, 2022:

- (1) **Wesley Family Services**, approved October 21, 2021 in the amount of **\$180,000.00 additional** (DHS \$180,000.00; No Cost to Westmoreland County; New Total Agreement \$1,262,842.00) for “**Behavioral Health: Outpatient (Diagnostic Interview (Children, Adult), Therapy (Individual, Family, Group) Medication (Check, Mgmt), Family Based (Individual/Team Delivered), Assertive Community Treatment Team, Psych Rehab (Mobile, Site Based), Diversion/Stabilization (Adult), Blended Case Mgmt, Drop In (Transition Age), Community Service (Psych Nurse), Emergency Services, Supportive Housing, Admin Mgmt, First Episode Psychosis)**”
 - (2) **Accessabilities, Inc.**, approved June 10, 2021 in the amount of **\$13,761.00 additional** (DHS \$13,113.00, County \$648.00; New Total Agreement \$16,256.00) for “**Intellectual Disabilities: Companion Services, In-Home & Community Supports**”
 - (3) **PA Association for the Blind d/b/a Westmoreland County Blind Association**, approved July 15, 2021 in the amount of **\$22,780.00 additional** (DHS \$21,708.00, County \$1,072.00; New Total Agreement \$71,817.00) for “**Intellectual Disabilities: Community Participation Support, In-Home & Community Supports, Transportation (Trip)**”
 - (4) **Pathways of Southwestern Pennsylvania, Inc.**, approved June 10, 2021 in the amount of **\$36,196.00 additional** (DHS \$34,493.00, County \$1,703.00; New Total Agreement \$126,038.00) for “**Intellectual Disabilities: Admin Fee, Companion Services, In-Home & Community Supports, Transportation (Miles), Public Transportation, Rec/Leisure Activities, ISO Agency with Choice, Respite**”
- (B) Agreement with **Horizon Information Systems, Inc.**, in the amount of **\$20,000.00** (DHS \$19,284.00, County \$716.00) for “**Behavioral Health/Intellectual Disabilities/Health Choices: Consulting,**” for the term July 1, 2021 through June 30, 2022

Recommended by Sara Stenger and the Department of Financial Administration

(4) **Children’s Bureau**

- (A) Agreement with Blue Knights International Law Enforcement Motorcycle Club, Inc. (Pennsylvania Chapter 1), the Westmoreland County Children’s Bureau and Westmoreland Children First, the advisory board for the Westmoreland County Children’s Bureau, in connection with the 2021 Resource Family Christmas Party.

Recommended by Shara Saveikis, Director

- (B) Agreements for the term July 1, 2021 through June 30, 2022:
- (1) **Bethesda Children’s Home d/b/a Bethesda Lutheran Services (Title IV-E, Act 148, County)** for “**Group Home, Shelter, Transitional Living, Intensive Unit, Foster Care,**” as per the fee schedule
 - (2) **The Children’s Home of Pittsburgh (Title IV-E, Act 148, County)** for “**Foster Care,**” at the following per diem rates:
 - \$67.00 for Foster Care Class IA**
 - \$69.00 for Foster Care Class IB**
 - \$71.00 for Foster Care Class CA**
 - \$73.00 for Foster Care Class CB**
 - (3) **Children’s Aid Society of Mercer County (Title IV-E, Act 148, County)** for “**Foster Care,**” at the per diem rate of **\$70.00**
 - (4) **Bethany Christian Services of Central Pennsylvania (Title IV-E, Act 148, MA, County)** for “**Foster Care,**” at the following per diem rates:
 - \$32.27 for Foster Care Level 1**
 - \$42.65 for Foster Care Level 2**
 - \$71.95 for Foster Care Level 3**
 - \$85.24 for Foster Care Level 4**
 - \$135.65 for Foster Care Level 5**
 - (5) **Southern Tier Alternative Therapies, Inc. (STAT, Inc.) (TANF, Act 148, County)** for “**Equine Assisted Psychotherapy,**” as per the fee schedule

Recommended by Shara Saveikis, Director and the Department of Financial Administration

(5) **Coroner**

- (A) Extend Agreement with **NMS Labs**, approved February 13, 2020 for “**Toxicology Laboratory Services,**” (**Bid 20-05**) at the same prices, for an additional one-year term March 1, 2022 through February 28, 2023; this is the second and final one-year option for renewal.

Recommended by Kenneth Bacha, Coroner

(6) **Court Administration**

- (A) Professional Services Agreement with **Martone Forensic & General Psychiatric Services, P.C.**, for “**Court Ordered Forensic Evaluations,**” in the amount **\$275.00/hour** (for reviewing documents, travel, conference, interviews, preparing reports, as well as testimony/deposition time) (\$300.00 per hour for criminal responsibility evaluations) (\$150.00 hour for no show) for the term October 1, 2021 through September 30, 2022
- (B) Professional Services Agreement with **Behavior Management Consultants**, for “**Competency & Criminal Responsibility Evaluations,**” for the term January 1, 2022 through December 31, 2022, at the rate of **\$85.00/hour plus mileage at the current IRS rate; \$150.00/hour for Court Testimony**
- (C) Agreement with **Behavior Management Consultants**, for “**Court Ordered Mental Health Evaluations for Incarcerated Defendants,**” for the term January 1, 2022 through December 31, 2022 at the rate of **\$85.00/hour (\$510.00/evaluation, estimated 6 hours) \$150.00/hour for Court Testimony**
- (D) Agreements with the following licensed attorneys, for legal services representing persons for whom representation is required under the Public Defender Act, and where conflicts prohibit the Public Defender’s Office from doing so, for a term of twelve months beginning January 1, 2022 through December 31, 2022, with compensation in the amount of **\$22,500.00** plus reimbursement of authorized expenses, for handling up to 40 assigned cases:
- | | | |
|------------------------------|------------------------|----------------|
| Timothy Miller | Timothy Paul Dawson | Valerie Veltri |
| Brian D. Aston | James H. Robinson, Jr. | Emily Smarto |
| Patricia Lynn Elliot-Rentler | Kenneth F. Noga | Adam Gorzelsky |
| Jaclyn Shaw | | |
- (E) Agreements with the following for “**Court Reporter Services,**” at the rate of \$50.00/hour for real time court reporting, \$40.00/hour for all other court reporting and \$100.00/day for jury trials, for the term January 1, 2022 through December 31, 2022
- **Bonita L. “Bonnie” Bell**
 - **Kathryn “Kathy” Sileo**
- Total contracted amount for both shall not to exceed \$10,000.00
- (F) Agreement with **Southwest Behavioral Care, Inc., d/b/a SPHS Behavioral Health**, for “**Court Assessment Services,**” for the term January 1, 2022 through December 31, 2022 in an amount not to exceed **\$65,000.00** at the following rates:
- | | | | |
|------------------------------|------------------------|-----------------------------|---------------------|
| Assessment/Evaluation | \$87.40/hour | Group Services | \$75.00/hour |
| On-Site Testing | \$6.75/specimen | Confirmation Testing | \$19.00/drug |
- (G) Purchase Order with **Turik’s Electric** in an amount not to exceed **\$6,595.00** to remove and replace existing load center panel at Westmoreland County Magisterial District Court 10-3-10.

Recommended by Amy DeMatt, Court Administrator

(7) **Human Resources**

(A) Agreement with **Westmoreland County Association of Professional Employees (WCAPE)**, for the term January 1, 2022 through December 31, 2025

(B) Personnel Actions:

New Hires

Tara Johnson, Juvenile Service Worker, Juvenile Detention
Dwayne Smith, Corrections Officer, Prison
Jenna Cole, Prob/Parole Officer I, Adult Probation
Christa Robinson, Custodian PT, Public Works
Janelle Heidelmeier, Caseworker I, Children's Bureau
Michelle Kovalik, Dept Clerk, Domestic Relations
Holly Weiss, Caseworker I, Children's Bureau
Hannah Fox, Prob/Parole Officer I, Adult Probation
Rhonda Rosenberry, Laundry Worker PT, Manor
Hannah Watson, Food Service Worker PT, Manor
Aliyah Manno, Food Service Worker PT, Manor
Lenora Loring, Self-Schedule CNA, Manor
Penny Rice, Self-Schedule CNA, Manor
Jennifer Skinner, Self-Schedule CNA, Manor
Aleta Stinebiser, Self-Schedule LPN, Manor
Luann Layman, Self-Schedule LPN, Manor
Casey Shuey, Self-Schedule RN, Manor
Mykea Robinson, Fast Track Temporary Nurse Aide, Manor
Savannah Schrecengost, Nurses Aide, Manor

Rehires

Tonuia Smith, Alcohol Highway Safety Instructor Temp, Adult Probation
Lori Beitel, Director of Case Management, Manor

End of Temps

Beverly Gettemy, Clerk Typist Trainee Temp, Human Resources
Kathleen McDonough, TCO Trainee Temp, 911

Terminations

Jessica Donitzen, Corrections Officer, Prison
Kali Norrick, TCO Trainee Temp, 911
Lisa Lilley, Sr. Dept Clerk, Tax Assessment
Jacob Kozain, Cook, Manor

Resignations

Brandon Lennert, Park Police, Park Police
Louis Amendola, Operations Manager, Juvenile Detention
Jonathan Caccia, TCO, 911
Blake Roble, Corrections Officer, Prison
Scott Dixon, Corrections Officer, Prison
Leslie Johnson, Custodian PT, Juvenile Probation
Trevor Fagan, Corrections Officer, Prison
Brittany Shearer, Nursing Secretary, Manor
Brittney Hall, Nurses Aide, Manor
Hannah Watson, Food Service Wkr PT, Manor
Mallory Trainer, Recreation Aide, Manor

Retirements

Michele Chishko, Prob/Parole Officer II, Adult Probation
Dorothy Altman, Prob/Parole Aide, Adult Probation

Recommended by Alexis Bevan, Director

(8) **Information Systems**

(A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, effective the date of the Agreement through June 30, 2022, with automatic renewal, with the following and authorize the Director of Information Systems to execute contract documents on behalf of the County:

- Nicklas King McConahy

(B) Acceptance of Statement of Work from **CivicPlus** for “**Mobile Application Upgrade,**” in the amount of **\$927.81** (\$1,550.00 less credit of \$622.19); this upgrade is funded by Records Improvement Fund

Recommended by Scott Ross, Director

(9) **Juvenile Detention/Shelter**

(A) Termination of Medical Services Agreement with V. Hema Kumar, MD d/b/a Southwest Family Practice, dated December 2, 2008, for Medical Services at the Westmoreland County Regional Youth Services Center, effective November 15, 2021

Recommended by Nicole Kamer, Director

(10) **Juvenile Probation**

(A) Acceptance of **Juvenile Probation Grant-In-Aid**, from **Juvenile Court Judges Commission (JCJC)** in the amount of **\$260,046.00**, for the term July 1, 2021 through June 30, 2022

Recommended by Norm Mueller, Chief Juvenile Probation Officer and the Department of Financial Administration

(11) **Park Police**

(A) Bids for “**Uniforms for Westmoreland County Park Police,**” (**Bid 21-41**), were to be opened on November 9, 2021; no bids were received, therefore it is recommended by Henry Fontana, Chief to revise specifications and authorize the County Controller to re-advertise

(12) **Planning**

(A) Cooperation Agreement with the **City of Greensburg** in an amount not to exceed **\$5,000.00** annually, to provide GIS Mapping Services to the City under the Technical Resources and Municipal Services Program for the year 2022.

(B) HOME Investment Partnerships – American Rescue Plan (HOME ARP) Grant Agreement with the U.S. Department of Housing and Urban Development In the amount of \$3,684,314.00 and authorizing execution by the Chairman of the Board of Commissioners.

Recommended by Jason Rigone, Director

(C) Requests for Proposals for “Lead Paint Inspection/Risk Assessment and Clearance Examination Services for the Lead-Based Paint Hazard Control and Healthy Homes Program of Westmoreland County,” (Bid 21-38) were received on October 26, 2021. The following proposals were received:

Affordable Services, Inc.
 Atlas Technical Consultants, LLC
 ECS Mid-Atlantic, LLC
 Professional Service Industries, Inc.

	ECS Mid-Atlantic, LLC	ATLAS	Affordable Services	PSI
Inspection/Risk Assessment Basic Service	Bidder #1	Bidder #2	Bidder #3	Bidder #4
LIRA of Standard Home (less than or equal to 200 XRF readings), including report	\$ 700.00	\$ 1,200.00	\$ 500.00	\$ 1,050.00
LIRA of Large Home (greater than 200 XRF readings), including report	\$ 800.00	\$ 1,400.00	\$ 700.00	\$ 1,190.00
Cost for each dust wipe sample (standard turnaround time)	\$ 8.25	\$ 10.00	\$ 17.50	\$ 12.00
Cost per soil sample (standard turnaround time)	\$ 8.25	\$ 15.00	\$ 17.50	\$ 12.00
Cost for water testing (special request)	\$ 23.00	\$ 350.00	\$ 125.00	\$ 32.00
LIRA Reassessment or Site Visit requested by WCCDD for additional testing (includes visit XRF, dust & soil sampling, and revised report) Note: Firm may not charge for a second visit to complete a partially completed LIRA	\$ 500.00	\$ 650.00	\$ 425.00	\$ 895.00
Total inspection services	\$ 2,039.50	\$ 3,625.00	\$ 1,785.00	\$ 3,191.00

Lead Clearance Based Service	ECS Mid-Atlantic, LLC	ATLAS	Affordable Services	PSI
Clearance Examination Site Visit with Report	\$ 600.00	\$ 600.00	\$ 250.00	\$ 425.00
Additional Site Visit (After Failure) with Results Incorporated into Report	\$ 350.00	\$ 400.00	\$ 225.00	\$ 325.00
Cost for each dust wipe sample RUSH (Same day if taken before 10am, results by end of following business day if taken after 10am) SD = Same Day, FD = Following Day	\$ 20.00	\$ 40.00	\$ 22.50	SD - \$32.00 FD - \$20.00
Cost for each dust wipe sample standard turnaround (results within 3 business days)	\$ 8.25	\$ 10.00	\$ 17.50	\$ 14.00
Total clearance services	\$ 970.00	\$ 1,040.00	\$ 497.50	\$ 782.00

Total of inspection and clearance services	\$ 3,009.50	\$ 4,665.00	\$ 2,282.50	\$ 3,973.00
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Healthy Home Assessment	ECS Mid-Atlantic, LLC	ATLAS	Affordable Services	PSI
Healthy Home Assessment with Report conducted at same time as LIRA	\$ 850.00	\$ 400.00	\$ 300.00	\$ 690.00
Healthy Home Assessment with Report conducted at different time than LIRA	\$ 900.00	\$ 600.00	\$ 450.00	\$ 750.00
Healthy Homes Re-Inspection, including site visit and report	\$ 500.00	\$ 500.00	\$ 300.00	\$ 425.00
Total Healthy Home Assessment services	\$ 2,250.00	\$ 1,500.00	\$ 1,050.00	\$ 1,865.00

Additional Testing	ECS Mid-Atlantic, LLC	ATLAS	Affordable Services	PSI
Radon Testing- Site Visit and Report	\$ 650.00	\$ 500.00	\$ 150.00	\$ 850.00
Asbestos Testing- Site visit and Report	\$ 750.00	\$ 600.00	\$ 350.00	\$ 585.00
Asbestos Testing - additional samples	\$ 10.00	\$ 10.00	\$ 22.50	\$ 14.00
Mold Testing - Site Visit and Report	\$ 750.00	\$ 600.00	\$ 350.00	\$ 1,150.00
Mold Testing- additional samples	\$ 35.00	\$ 40.00	\$ 75.00	\$ 55.00
Total Additional Testing services	\$ 2,195.00	\$ 1,750.00	\$ 947.50	\$ 2,654.00

Totals	\$ 7,454.50	\$ 7,915.00	\$ 4,280.00	\$ 8,492.00
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Recommended by Jason Rigone, Director to award non-exclusive agreements with all four proposers based on rates for services submitted. Final approval is subject to Solicitor review.

(13) **Prison**

- (A) Agreement with **Identisys, Inc.**, for maintenance on Datacard/Datacard CD800 and Datacard/ID Works in the amount of **\$2,003.00** for a one-year term, commencing December 1, 2021 through November 20, 2022
- (B) First Amendment to Agreement dated March 30, 2017, for **“Inmate Health Care Services,” (Bid 17-11)**, with Wexford Health Sources, Incorporated, to reflect mutually agreed to staffing changes to Psychiatrist with an additional psychiatric nurse practitioner position.

Recommended by Bryan L. Kline, Warden

- (C) Reissue of Requests for Proposals for **“Chaplain Services for the Westmoreland County Prison,” (Bid 21-37)**, were opened on October 19, 2021:

Kim Allen Rock

Recommended by Bryan L. Kline, Warden to reject the proposal.

(14) **Public Safety**

- (A) Comcast Business Service Order with **Comcast Business**, for a twenty-four-month term, in the amount of **\$412.39/month plus an installation/change of service fee in the amount of \$69.95**
- (B) Maintenance Support and Lifecycle Management Purchase Agreement, Motorola Software License Agreement and Astro 25 Advanced Plus Services Statement of Work, in the amount of **\$5,667,114.43** for Astro 25 Advanced Plus Service Package, Network Monitoring, Technical Support, Dispatch, Onsite Infrastructure, Preventative Maintenance Level 1, Repair and Return, Advance Exchange, Security Monitoring, Security Update Service, Remote SUS, SUA II and Paging (including Onsite Support, Preventive Maintenance, Repair and Return) beginning January 1, 2025 through December 31, 2029 (the current SUA II agreement expires December 31, 2025). Final approval subject to solicitor review.

2025	\$ 862,617.24
2026	\$ 1,160,195.59
2027	\$ 1,186,945.24
2028	\$ 1,214,485.42
2029	\$ 1,242,870.94
Total	\$5,667,114.43

Recommended by Roland Mertz, Director

(15) **Public Works**

- (A) Change Order #1 to Agreement with **CHD Enterprises** for “**Culvert Replacement-Harrison City Export Road,**” (Bid 21-27), approved June 10, 2021, in the amount of **\$3,264.00 additional** (deducts in the amount of \$7,460.00, additions in the amount of \$10,724.00; New Total Agreement \$68,502.00) to reflect actual quantities used to complete the project; this project is funded by Title 75

Recommended Greg McCloskey, Director

(16) **Tax Office**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>Date</u>	<u>Map Number</u>	<u>Location</u>	<u>Bid Amount</u>
10.27.2021	52-09-05-0-105	Loyalhanna Township	\$714.00
10.27.2021	52-09-05-0-312	Loyalhanna Township	\$528.00
10.27.2021	52-09-05-0-314	Loyalhanna Township	\$528.00
10.27.2021	20-02-06-0-747	City of Monessen	\$728.00
11.2.2021	52-09-09-0-038	Loyalhanna Township	\$1,094.00
11.2.2021	47-04-13-0-011	East Huntingdon Township	\$500.00
11.4.2021	14-01-12-0-274	City of Jeannette	\$1,117.00
11.4.2021	10-04-03-2-027	City of Greensburg	\$717.59
11.9.2021	14-01-11-0-231	City of Jeannette	\$5,050.00
11.9.2021	24-03-16-0-187	City of New Kensington	\$451.00
11.9.2021	24-03-16-0-188	City of New Kensington	\$614.00
11.10.2021	02-02-03-0-396	City of Arnold	\$500.00
11.10.2021	02-02-07-0-364	City of Arnold	\$500.00
11.10.2021	02-02-07-0-301	City of Arnold	\$500.00

Recommended by Linda Kuchar, Acting Director

(17) **Westmoreland County**

(A) Memorandum of Understanding between **Westmoreland County** and **Westmoreland Cleanways** designating Westmoreland Cleanways as the official recycling organization of Westmoreland County for the period January 1, 2022 through December 31, 2026, and committing grant funds received under Sections 903 and 904 of Act 101 to the use of Westmoreland Cleanways in support of recycling activities. Westmoreland Cleanways provides recycling education and numerous recycling programs throughout the County.

(B) **Stipulation of Settlement** in the tax assessment appeal of Greater Latrobe School District of property owned by Randolph F. and Vaune M. Gounder, in Unity Township, Greater Latrobe School District, Westmoreland County, No. 5352 of 2019 for tax years 2020 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 61-12-04-0-028

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2020	\$525,000.00	14.4%	\$75,600.00
2021	\$525,000.00	13.1%	\$68,775.00
2022	\$480,000.00	12.3%	\$59,040.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

(C) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by Boyd New Stanton DEP, LLC, in New Stanton Borough, Hempfield Area School District, Westmoreland County, No. 5605 of 2016 for tax years 2017 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 64-03-00-0-078

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2017	\$3,210,173.00	17.3%	\$555,360.00
2018	\$4,938,272.00	16.2%	\$800,000.00
2019	\$4,907,975.00	16.3%	\$800,000.00
2020	\$5,555,556.00	14.4%	\$800,000.00
2021	\$6,106,870.00	13.1%	\$800,000.00
2022	\$7,000,000.00	12.3%	\$861,000.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (D) **Stipulation of Settlement** in the tax assessment appeal of Hempfield Area School District of property owned by Ricky Riggle in Hempfield Township, Hempfield Area School District, Westmoreland County, No. 6124 of 2015 for tax years 2016 through 2022. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board.

Tax Map No. 50-22-04-0-042

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Resulting Assessment</i>
2016	\$300,000.00	19.8%	\$59,400.00
2017	\$300,000.00	17.3%	\$51,900.00
2018	\$300,000.00	16.2%	\$48,600.00
2019	\$300,000.00	16.3%	\$48,900.00
2020	\$300,000.00	14.4%	\$43,200.00
2021	\$329,771.00	13.1%	\$43,200.00
2022	\$351,220.00	12.3%	\$43,200.00

Taxes for the years noted above are determined upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (E) Professional Service Maintenance Agreement with **eDocs Technologies**, for maintenance on the OnBase Software for one year from September 21, 2021 through September 20, 2022, in the amount of **\$25,380.01** for the following departments at the following rates:

Records Management	
Named User Client Maintenance (2)	\$224.32
Production Document Imaging Maintenance (8)	\$3,836.00
OnBase Multi-User service License Maintenance (1)	\$1,278.65
OnBase CD Authoring Maintenance (1)	\$159.83
OnBase Web Server Maintenance (1)	\$1,598.32
Public Sector Constituency Web Access Maintenance	\$783.24
OnBase Document Import Processor Maintenance	\$799.17
Clerk of Courts	
Named User Client Maintenance (2)	\$224.32
Production Document Imaging Maintenance (9)	\$4,315.50
OnBase Concurrent License Maintenance (3)	\$671.28
OnBase Application Enabler Maintenance (1)	\$3,196.64
Controller	
OnBase Concurrent License Maintenance (1)	\$223.76
Production Document Imaging Maintenance (1)	\$479.50
Sheriff	
Production Document Imaging Maintenance (3)	\$1,438.50
Information Systems	
Production Document Imaging Maintenance (1)	\$479.50
OnBase Concurrent License Maintenance (23)	\$5,146.48
Jury Commission	
Ando Full Processing Station (1)	\$525.00
Grand Total	\$25,380.01

(18) Westmoreland Manor

- (A) Amendment of Policies and Procedures for Respite Care Program for Westmoreland Manor to change the rate to \$170.00 per day effective January 1, 2022
- (B) Amendment to Ancillary Provider Participation Agreement with **UnitedHealthcare Insurance Company**, approved January 26, 2017 replacing the Free-Standing Skilled Nursing Facility Medicaid Payment Appendix with the Free-Standing Skilled Nursing Facility Pennsylvania Medicaid Payment Appendix
- (C) Nursing Facility Agreement with **In Home Health LLC d/b/a Promedica Hospice Care (Pittsburgh)**, for an initial term of one year beginning the date of the agreement and will automatically renew for additional one-year terms unless terminated

Recommended by Abby Testa, Administrator

- (D) Requests for Proposals for **“Management Firm to Manage or Consult In the Operation of Westmoreland Manor,” (Bid 21-20)** were received on April 13, 2021. Proposals were received from CHR Consulting Services, Inc. d/b/a Complete Healthcare Resources-Eastern, Affinity Health Services, Inc. and UPMC Senior Communities/Excela.

Recommended by Abby Testa, Administrator to award a 3-year contract to CHR Consulting Services, Inc. d/b/a Complete Healthcare Resources-Eastern in the amount of \$30,000 per month for year 1 and \$25,000 per month for years 2 and 3, beginning January 1, 2022, with option for additional one-year extensions, with 30-day termination for cause and 90-day termination without cause. Final approval is subject to Solicitor review.

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Miscellaneous Business

- (1) Amendments to the **2021 Budget** for Westmoreland County, as prepared by the Department of Financial Administration
- (2) Presentation of **Proposed 2022 Budget** for public inspection, fixing the Commissioners’ December 16, 2021 Public Meeting as the date and time for final action on adopting the 2022 Budget, and authorizing publication of public notice thereof.

Adjourn