

## Community Job Postings

### How to View Community Jobs

<http://www.co.westmoreland.pa.us/jobs> or Click "Employment" in the left menu of the Westmoreland County website:



Click "Community Jobs" on the Job Opportunities page:

### Job Opportunities

#### Westmoreland County Job Postings

Westmoreland County is an Equal Opportunity Employer and maintains a policy where qualified applicants are hired without regard to race, color, sex, religion, national origin, or non-job-related handicaps or disabilities.

- [Download an employment application](#)
- [View County Government Jobs](#)
- [View Community Jobs](#)

On the Community Job Postings Page you can also tab to see County Government Job Postings:

**Job Opportunities** Manage Job Postings

Use the Community Jobs tab to search all area employment opportunities. Subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me button.

Have a question about how to post a Community Job? Email us at [webmaster@co.westmoreland.pa.us](mailto:webmaster@co.westmoreland.pa.us)

**Government Jobs** **Community Jobs**

RSS Notify Me

Search  Select a Category  Sorted by Job Title

**Featured Job Opportunities**

**Westmoreland Country Club is seeking motivated individuals**  
Westmoreland Country Club | Posted March 25, 2015

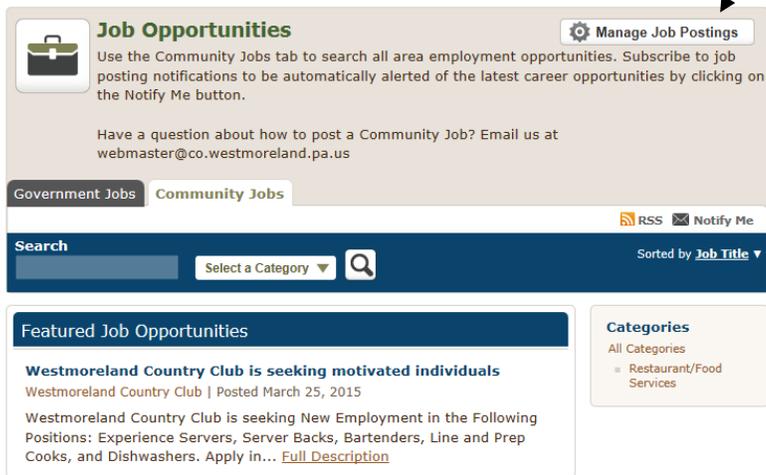
Westmoreland Country Club is seeking New Employment in the Following Positions: Experience Servers, Server Backs, Bartenders, Line and Prep Cooks, and Dishwashers. Apply in... [Full Description](#)

**Categories**  
All Categories  
• Restaurant/Food Services

Next Page: How to Post a Community Job

## How to Post a Community Job

From the Job Opportunities page, click "Manage Job Postings"



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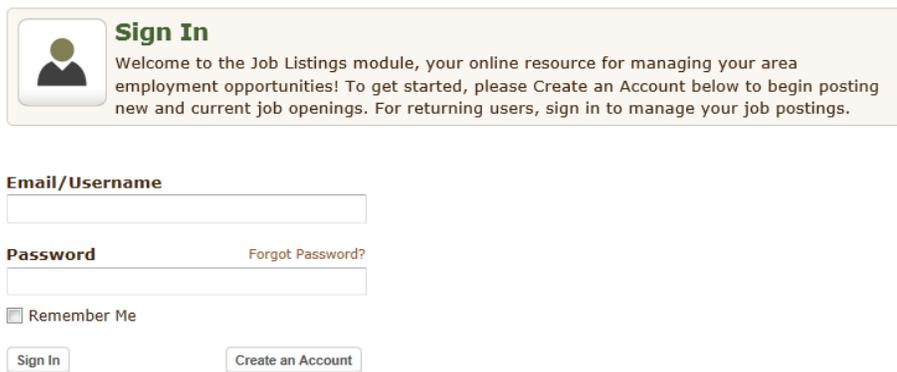
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**Categories**  
All Categories  
Restaurant/Food Services

Create an account, or sign-in to update previous postings:



**Sign In**

Welcome to the Job Listings module, your online resource for managing your area employment opportunities! To get started, please [Create an Account](#) below to begin posting new and current job openings. For returning users, sign in to manage your job postings.

**Email/Username**

**Password** [Forgot Password?](#)

Remember Me

Once you've successfully created an account/signed-in, click "My Job Postings" and "Add Job Posting"



**Job Opportunities**

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Government Jobs **Community Jobs** **My Job Postings** + Add Job Posting Edit Profile Help

Search  Select a Category Q



**You are now ready to post your jobs opportunities.**  
[Click here to begin](#) or click "Add Job Posting" above.

Choose a category and duration of Job Posting

**NEW JOB LISTING**

**Steps**

- [Listing](#)
- 1. Information**
- 2. [Job Details](#)
- [Preview and](#)
- 3. [Submit](#)

**Listing Information**

**Category \***

- Restaurant/Food Services
- Advertising and PR Services
- Banking Business Services
- Computer/IT Services
- Education
- Construction

[Choose from Full List](#)

**Display \***

**Display Starts:** 4/22/2015

**Display For:** 1 week - Free

Fill out the information on the Job Details screen, then preview and/or submit.

You can return to the Job Opportunities page and sign-in to modify, renew or close your Job Posting, as well as see how many views the posting received:

**Sample Community Job Post**  
[Full Description](#)

**Status:** Open  
**Displays:** 4/22/2015 - 4/29/2015  
**Views:** 0

[Modify](#)

[Renew](#)

[Close Job](#)