

**BOARD OF ASSESSMENT APPEALS
WESTMORELAND COUNTY**

**GREENSBURG, PA 15601
(724) 830-3408
FAX: (724) 830-3852**

TAX ASSESSMENT EXEMPTION APPLICATION

(Completed application should be filed with our office on or before September First.)

DATE: _____ **(Example: 04/15/2005)**

**I (we) hereby make application for exemption of real estate taxation on property situated in
_____ (Twp/Borough/City).**

The property is known as (please give proper street address)

The property is located (please give directions from Court House)

INFORMATION FROM PROPERTY TAX BILL OR TAX ASSESSMENT OFFICE:

TAX MAP NUMBER: ____ - ____ - ____ - ____ - _____

A SEPARATE FORM IS REQUIRED FOR EACH TAX MAP NUMBER.

PLEASE ANSWER ALL QUESTIONS ON PAGE 2 AND SIGN YOUR APPLICATION PRIOR TO RETURNING TO THIS OFFICE. THE BOARD WILL NOT CONSIDER YOUR APPLICATION UNLESS THE APPROPRIATE PARTY SIGNS IT.

PLEASE ANSWER ALL QUESTIONS

Attach Additional Documentation If Necessary

- 1. The owner of the property is _____.
- 2. The deed was recorded _____ in Volume _____ Page _____ or Instrument No. _____.
- 3. Describe the property _____

- 4. What use is made of the Property? (Please explain all uses.) _____

- 5. When did such use begin? _____
- 6. Does anyone reside on the property? Yes No If so, who and why? _____

- 7. Is any revenue derived from the property? Yes No If so, what is the revenue used for? _____

- 8. Are all the real estate taxes paid for the current and past years? Yes No
- 9. Under what sub-section(s) of the Pennsylvania Exemption Statute are you applying? _____

- 10. If this application is for religious use, when was the property first used for regularly stated religious services? _____

If the property is owned by a corporation, an officer must sign.

Signature _____ Title _____

Name Printed _____

Address _____ Telephone Number _____

_____ Alternate Number _____

APPLICATION MUST CONFORM TO SECTION C OF THE RULES OF APPEAL PROCEDURE. If you are claiming to be a purely public charity under Act 55, please include the following documents: IRS Schedule A Form 990; last 2 years Financial Statements; most recent Pennsylvania Tax Exemption Certificate. The Board may schedule a hearing to gather additional information with respect to your request. All Exemption Applications will be considered by the Board at a public meeting.