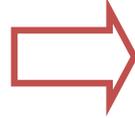


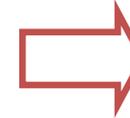
Referral Process for Student Assistance Program (SAP) and School Based Outpatient

Drug and Alcohol Treatment Services (when recommended)

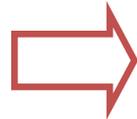
STUDENT ASSISTANCE PROGRAM BEGINS with school personnel, parent, or peer referral of a student/child to the SAP team



A SAP team meeting is conducted and determines appropriateness for SAP process; parent permission is obtained for student/child to be involved in the SAP process; team sends out behavioral check sheets to teachers.



If a barrier to learning is identified, the SAP team contacts the parent to discuss SAP services and obtain permission for student to be involved in the SAP process. Recommendation may include a **SAP Liaison Screening** (with parent written consent)



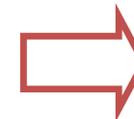
SAP Liaison conducts their screening; screening recommendations are provided to the SAP team and to the parent(s). If a student is recommended for a drug and alcohol assessment and a level of care determination, the parent must sign a consent for the assessment and the student is scheduled for an assessment with the drug and alcohol case manager during the school day.

Recommendations may include the following:

- No Services
- Prevention Services (this service can have a cost to parent)
- Outpatient Drug and Alcohol Treatment

More intensive services may include community services:

- Intensive Outpatient
- Partial Hospitalization
- Inpatient Non-Hospitalization



Upon completion of the drug and alcohol assessment and if drug and alcohol treatment is recommended, the student is offered school based drug and alcohol treatment or community based services based on the level of care recommended.

School based drug and alcohol treatment services begin once the student and the parent agree to the services. The school based therapist will arrange individual therapy sessions with the student based on school schedule and availability.

Disciplinary Process

Drug and alcohol services can be offered to students with infractions of school district drug and alcohol policy. Each district has its own drug and alcohol disciplinary process. Services are available, however, are contingent based upon the individual school district's policy.