

**Westmoreland County
Prison Board
June 23, 2014
Meeting Minutes**

Members Present: Sheriff Jonathan Held, Commissioner Anderson, Commissioner Courtney, Commissioner Kopas, and Controller Jeff Balzer.

The meeting was called to order by Sheriff Jonathan Held.

A motion to approve the minutes of the May 19, 2014 was made by Commissioner Anderson, seconded by Commissioner Kopas. Unanimous.

Gary Miscovich gave the Adult Probation/Parole Quarterly Report.

The population of the prison today is 593 in-house, 608 total. The average population for May 2014 was 601 in-house and 619 total. This compares to May of 2013 when the average was 551 in-house and 572 total.

Average length of stay for May 2014 is 18.80 days as compared to May 2013 which was 19.06 days. Average length of stay from January to May 2014 is 38.05 compared to January to May 2013 is 38.95. In May 2014 there were 415 commitments and 433 releases, compared to 368 commitments and 373 releases in May 2013.

There were no rentals billed in May 2014. Fines collected in May for Clerk of Courts were \$ 6,805.17.

In May, 38 total bench warrants have been performed via video conferencing. 4 were performed by Judge Hathaway, and 25 bench warrants were performed by Domestic Relations. In addition, 9 out of county bench warrants were served. 120 District Justice hearings were held in May 2014.

Nutrition Incorporated reported that the May 2014 cost per meal was \$.98 compared to \$.89 in May 2013.

In May 2014, the prison is 26 inmates above the cap. The prison has to pay an additional \$1,894.10 to Wexford. So far in 2014, the prison has had to pay an additional \$10,629.00 for health coverage.

The jail has been dealing with head lice. Currently inmates are being checked for head lice by medical before going into the population of the jail.

Naphcare has attempted to collect past due invoices from Jan- May 2012 and for May 2013 from Westmoreland County. The Warden has concluded that we were over the cap during that period and do owe this money.

The new dog that we got from the Big Ben Foundation that the prison has been training had to be returned because he was too aggressive for the prison. Currently they are looking for a new dog.

All the officers at the prison have completed Prison Rape Elimination Act training. All volunteers that come into the prison now will need PREA training including district attorneys and probation officers. In addition, we

have until December 2016 to complete a PREA audit. Currently only one county, Bucks County, has done this. These audits involve considerable work and time. Also, we will likely need a PREA Coordinator.

Commissioner Courtney made a motion to go into executive session, seconded by Commissioner Anderson. Unanimous.

Commissioner Anderson made a motion to reconvene in public session, seconded by Commissioner Kopas. Unanimous.

The Warden asked the Board to revoke the appointment of probationary fiscal clerk Therese Vukson. Commissioner Anderson made the motion seconded by Commissioner Kopas. Unanimous.

The Warden asked the Board to accept the resignation of part time Corrections Officer Ryan Mulac. Commissioner Anderson made the motion seconded by Commissioner Kopas. Unanimous.

Commissioner Anderson made a motion to adjourn, seconded by Commissioner Courtney. Unanimous.