

October 20, 2016

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:03am in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

Pastor Bob Ross, Heritage Baptist Church, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

GENERAL AGENDA

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of regular meeting held Thursday, September 22, 2016, as presented

OPPORTUNITY FOR PUBLIC COMMENT

No Public Comment

SOLICITORS REPORT

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Sharon Bold, Chief Probation Officer and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Adult Probation:**

- (A) Acceptance of Grant Funds in the amount of **\$801,827.00**, from **PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY** for “**Intermediate Punishment,**” for the term July 1, 2016 through June 30, 2018
- (B) Service Agreement with **SOUTHWEST BEHAVIORAL CARE, INC., d/b/a SPHS BEHAVIORAL HEALTH**, Greensburg, PA in the amount of **\$203,942.00** (No Cost to Westmoreland County, PCCD; Total Budget \$315,725.00) for services under the **Intermediate Punishment Treatment Programs** (State IP/DARIP) for fiscal year July 1, 2016 through June 30, 2017, conditioned upon: (i) receipt of PCCD grant funds and (ii) SPHS Behavioral Health providing matching funds in the amount of \$111,783.00.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Area Agency on Aging:**

- (A) Amendments to the following Agreements for the term July 1, 2016 through June 30, 2017:
- (1) **LAUREL VALLEY SENIOR CENTER, INC.**, dated June 8, 2016 in the amount of **\$4,394.00 additional** (Total Agreement \$262,509.00, No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”
 - (2) **NUTRITION, INC.**, dated June 8, 2016 in the amount of **\$3,203.00 additional** (Total Agreement \$274,178.75, No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services-Central Region**”
 - (3) **ALLE-KISKI SENIOR CENTER, INC.**, dated June 8, 2016 in the amount of **\$4,387.00 additional** (Total Agreement \$398,127.00, No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”
 - (4) **WESTMORELAND MULTI-SERVICE CENTERS, INC.**, dated June 8, 2016 in the amount of **\$2,893.00 additional** (Total Agreement \$268,402.00, No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”
 - (5) **NUTRITION, INC.**, dated June 8, 2016 in the amount of **\$2,280.00 additional** (Total Agreement \$345,083.00, No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services-Southern Region**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Austin Breegle, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Behavioral Health & Developmental Services:**

- (A) Letter of Agreement with **TUSCARORA INTERMEDIATE UNIT 11** in the amount of **\$19,100.00** (No Cost to Westmoreland County) for “**Early Intervention Evidence Based Implementation Grant,**” for the term July 1, 2016 through June 30, 2017.
- (B) Agreement with **PEDIATRIC THERAPY PROFESSIONALS**, New Castle, PA in the amount of **\$12,700.00** (DHS \$11,430.00, County \$1,270.00) for “**Early Intervention: Occupational Therapy, Special Instruction,**” for the term July 1, 2016 through June 30, 2017

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Children's Bureau:**

- (A) Agreements for the term July 1, 2016 through June 30, 2017:
- (1) **TERRY O'HARA, PH.D.,** Pittsburgh, PA (TANF, Act 148, County) for "Psychological Evaluations, Interactionals, Assessments," at the following rates:

\$450.00/evaluation for Psychological Evaluation
\$450.00/evaluation for Interactional Assessment
\$150.00/hearing for Court Testimony by phone
\$150.00/hour for Court Testimony in person
\$100.00/no show for No Show (not cancelled 24 hours in advance)
\$0.54/mile for mileage
 - (2) **C.A. HUGHES & ASSOCIATES,** Greensburg, PA (TANF, Act 148, County) for "Psychological & Sexual Offender/Victim Services, Various Other Counseling Services," as per the fee schedule
 - (3) **CENTER FOR HEARING & DEAF SERVICES,** Pittsburgh, PA (Act 148, TANF, County) for "Sign Language & Foreign Language Interpretation," as per the fee schedule
- (B) Consider approval of Agreement with **EVERY CHILD, INC.,** Pittsburgh, PA (Title IV-E, Act 148, County) for "Foster Care," for the term July 1, 2015 through June 30, 2016, at the following per diem rates:

\$57.25 for Foster Care Level A
\$16.00 for Add On Rate
\$0.54/mile for Mileage
- (C) Consider approval of Amendment to Agreement with **OUTSIDE IN SCHOOL OF EXPERIENTIAL EDUCATION, INC.,** dated September 8, 2016 to amend the "Pathway to Recovery Non-MA," to **\$225.51/day**, for the term July 1, 2015 through June 30, 2016, with all other terms, conditions and provisions of the Agreement remaining in full force and effect.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Bryan Kline, Clerk of Courts motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item **Clerk of Courts:**

- (A) Maintenance Agreement with **PEAK-RYZEK INC,** Columbia, MD, in the amount of **\$372.71/year**, for maintenance of the Moore 8112 Manual Document Folder/Serial #1598, located in the Clerk of Courts, commencing November 11, 2016 through November 10, 2017.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Tami Silvis, Deputy Court Administrator motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item **Court Administrator:**

- (A) Renewal of Professional Services Agreement with **SOUTHWEST BEHAVIORAL CARE, INC., d/b/a SPHS BEHAVIORAL HEALTH**, Greensburg, PA, for “**Drug and Alcohol and IP Assessment Services,**” in an amount not to exceed **\$62,000.00** for a term of one (1) year from January 1, 2017 through December 31, 2017, at the following rates:

Assessment/Evaluation	\$ 75.00/hour
Group Services	\$ 75.00/hour
On-Site Testing	\$ 6.75/specimen
Confirmation Test	\$ 19.00/drug

- (B) Agreements with the following licensed attorneys, for legal services representing persons for whom representation is required under the Public Defender Act, and where conflicts prohibit the Public Defender’s Office from doing so, for a term of twelve months beginning January 1, through December 31, 2017 with compensation in the amount of **\$22,500.00** plus reimbursement of authorized expenses, for handling up to 40 assigned cases:

Timothy C. Andrews, Greensburg, PA
Timothy Paul Dawson, Adamsburg, PA
Valerie Veltri, Natrona Heights, PA
Brian D. Aston, Greensburg, PA
James Matthew Fox, Greensburg, PA
James H. Robinson, Jr., Greensburg, PA
Michael E. DeMatt, Greensburg, PA
Emily Smarto, Greensburg, PA
Amy L. Keim, Latrobe, PA
Patricia Lynn Elliott-Rentler, Greensburg, PA

Approval of these Agreements is contingent upon approval by the President Judge of the Westmoreland County Court of Common Pleas pursuant to 16 P.S. Sec. 9960.7.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, John Peck, District Attorney, Amy Garris, Victim/Witness Coordinator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **District Attorney-Victim/Witness:**

- (A) Project Modification to Grant Application to the **PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY**, approved March 10, 2016 in the amount of **\$228,788.00** (the amounts will remain the same per year, with deductions being made to Personnel, Employee Benefits and Travel and additions being made to Equipment and Supplies & Operating Expenses), for the “**Emergency Response Project,**” for the project period from July 1, 2016 through June 30, 2019.
- (B)

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Terence O'Halloran, Esq., Director motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Domestic Relations:**

- (A) **CLEAR SERVICES (Clear Government Investigations), Thomson Reuters,** St. Paul, MN for the term November 1, 2016 through December 31, 2018. November and December 2016 will be at no cost, effective January 1, 2017 the monthly fee of **\$186.30** (No Cost to Westmoreland County, IV-D Funded) will take effect, subject to a 3% escalation effective January 1, 2018. This agreement will be on the same schedule as existing Westlaw and CLEAR agreements.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Tracy Sheehan Zivkovich, Chief Human Resource Officer motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for **Human Resources:**

- (A) New Hires, Rehires, Terminations, Resignations and Retirements:

New Hires

Raelene Writt- District Justice 10-3-05 - DJ Secy Trainee
Amanda Lentz -DS Admin- MR Program Spec I
Kimberly Carpinelli- Ch Bur- County Caseworker I
Emily Nelson- Ch Bur- County Caseworker I
Pamela Snyder- Law Library- Law Library Tech
Barbara Hronyetz- District Justice 10-3-05 – DJ Secy Trainee
James Paul Morgan- Sheriff- Deputy Sheriff- PT
Monica DeFloria- Parks- Parks Assistant
Angela Kaufman - Human Resources- Clerk Typist Trainee Temp
Emily L. Springer- Human Resources- Clerk Typist Trainee Temp
Edna Irene Crosby- Ch Bur- County Caseworker I (Treatment)
Johnna Pesi - LPN
Melissa Hayes – Nurse Aide
Melissa Hollis – RN
Kate Palmieri – RN

Rehires

Donnalee Fleming - AAA- Aging Care Manager II
Kyle Baxter- Public Defender- Asst. Public Defender 66%
Edward Wisnieski – RN

Terminations

Nicholas Stockman – Nurse Aide
Ryan Russell – Correction Officer
Jennifer Bandolo – Nurse Aide

Resignations

Jonathan Hine- Ch Bur- County Caseworker II
Tina Hippler - Ch Bur- County Caseworker II
Richard Grace - Park Police- Park Police
Nicole Holmes - 911 - Telecomm Ofcr Trainee Temp
Samuel Rehard - Parks - Maint Aide Temp
Dana Detar- District Attorney- Legal Sec II
Elisah Rehard- Parks- Maint Aide Temp
Daniel Fitzpatrick- Ch Bur- County Caseworker I
Trenent James Hantz- Park Police- Park Police Pt
Anthony Kiral- Adult Probation- Prob/Parole Ofcr I
Gerald T. Trainer- Public Works- Facilities Coordinator
Kenneth Miller – Sergeant
Alexis Margella – Nurse Aide
Emma Holliday – Juvenile Youth Worker
Carol Hamlin – LPN
Sandra Kellner – Nursing Supervisor
Alexander Pacelli – Correction office p/t
Alexander Phillips – Nurse Aide temp
Alexis Schiefer – Nurse Aide temp
Christine Brewer – Registered charge nurse
Lisa Bellone – Registered charge nurse
Tara Quidetto – Nurse Aide
Nicole Ashbaugh- Nurse Aide
Cortney Myers – housekeeping

Retirement

Lawrence E. DeTesta- Prothonotary- Office Clerk II
Helen Sabol Lunn- Prothonotary- Office Manager
Patrick E. McCormick- Domestic Relations- Conference Officer
Gloria Trevino –AAA-Aging Care Manager II
Peggy Finney – Receptionist, prison
Diane Kelly – Nurse Aide

- (B) Influenza Vaccine Administration Program Agreement with **RITE AID HDQTRS. CORP**, Camp Hill, PA to perform flu clinics at the following dates, times and locations listed below, at no cost to Westmoreland County:

October 7, 2016 – Westmoreland County Courthouse – 10am-2pm
October 12, 2016 – 911 Center – 7:30am-10am & 2:30pm-4pm
October 13, 2016 – Juvenile Detention Center – 9am-11am

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson, Administrator and Meghan McCandless, Director of Financial Administration (item B), motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Human Services**:

- (A) Changes to the **WESTMORELAND COUNTY HUMAN SERVICES BLOCK GRANT PLAN** for fiscal year 2015-2016 which was approved on June 18, 2015. The changes involve recommendations for distribution of \$774,220.00 from fiscal year 2015-2016 that were carried over to the fiscal year 2016-2017 and the re-allocation of \$21,733.00 of Human Services Development Funds from the current fiscal year. The re-allocation is as follows:

Funds from the fiscal year 2015-2016 to fiscal year 2016-2017 (\$454,133.00)

- \$358,930.00 to Westmoreland County BH/DS using Westmoreland Case Management and Supports, Inc. for a pilot Student Assistance Program
- \$62,971.00 to Westmoreland County BH/DS using Westmoreland Case Management and Supports, Inc. for mental health services at the Juvenile Services Center
- \$32,232.00 to Westmoreland County Housing Authority for rental assistance

Funds from fiscal year 2015-2016 to fiscal year 2016-2017, contingent upon approval of waiver request with the Commonwealth of Pennsylvania; these funds are not to be released by the county until the waiver request is approved by the State. (\$320,087.00)

- \$195,971.00 to Westmoreland County BH/DS using Westmoreland Case Management and Supports, Inc. for mental health services in the Westmoreland County Jail
- \$100,000.00 to Westmoreland County Housing Authority for emergency shelter support of four shelters
- \$24,116.00 to Westmoreland County Housing Authority for rental assistance

Human Services Development Funds from fiscal year 2016-2017 (\$21,733.00)

- \$21,733.00 to Westmoreland County BH/DS Support Housing Program

Recommended by Dirk Matson, Administrator

- (B) Agreements for the term July 1, 2016 through June 30, 2017:

- (1) **WESTMORELAND COUNTY FOOD BANK**, Delmont, PA in the amount of **\$49,374.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant), for **“Volunteer Coordination”**
- (2) **THE BLACKBURN CENTER AGAINST DOMESTIC & SEXUAL VIOLENCE**, Greensburg, PA in the amount of **\$11,000.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant), for **“Sexual Abuse Prevention Awareness”**

- (3) **UNION MISSION OF LATROBE, INC.**, Latrobe, PA in the amount of **\$2,500.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant) for “**Case Management & Emergency Services**”
- (4) **BIG BROTHERS/BIG SISTERS OF THE LAUREL REGION**, Greensburg, PA in the amount of **\$7,810.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant) for “**Community Based Mentoring**”
- (5) **BIG BROTHERS/BIG SISTERS OF THE LAUREL REGION**, Greensburg, PA in the amount of **\$2,208.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant) for “**School Based Mentoring**”
- (6) **UNITED WAY OF WESTMORELAND COUNTY**, Greensburg, PA in the amount of **\$20,000.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant) for “**2-1-1**”
- (7) **CONNECT, INC.**, Charleroi, PA in the amount of **\$2,500.00** (No Cost to Westmoreland County, Human Services Development Fund Block Grant) for “**Case Management: Emergency Shelter**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and David Ridilla, Executive Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Information Systems:**

- (A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, commencing according to the date specified in each agreement and ending on November 30, 2016, with automatic renewal, with the following and authorize the Executive Director of Information Systems to execute contract documents on behalf of the county:
 - 1) Allegheny Abstracting, LLC, Linesville, PA
 - 2) Law Office of Attorney Suzanne M. Bash, Greensburg, PA
 - 3) Tummala Law Office, Apollo, PA
 - 4) Michele Shipman, King George, VA
 - 5) Bennet Bricklin & Saltzburg LLC, Pittsburgh, PA
 - 6) NRG Real Estate, Allison Park, PA

Under review and recommendation of Melissa A. Guiddy, County Solicitor and James Ringdal, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Juvenile Detention:**

(A) Second Amendment to Agreement with **MS. KAITLIN COLGAN**, dated June 8, 2016 in the amount of **\$450.50 additional** (new total contract not to exceed **\$10,282.00** and provides for an additional 17 hours with a new maximum hours set at 388) for “Summer School Remedial Mathematics Instruction Services.” Funding for the Summer School Program instruction is provided through Title I funding, coordinated through the Mount Oliver Intermediate Unit. Total program instruction is 100% reimbursed by Mount Oliver Intermediate Unit, at no cost to Westmoreland County.

(B) Purchase of Services Agreements with the following counties to provide **Youth Shelter Services**, at the per diem rate of **\$190.00**, for a term of one year, July 1, 2016 through June 30, 2017:

Armstrong	Centre	Huntingdon
Beaver	Clarion	Indiana
Bedford	Clearfield	Jefferson
Blair	Fayette	Somerset
Butler	Fulton	Washington
Cambria	Greene	

(C) Purchase of Services Agreements with the following counties to provide **Secure Detention**, at the per diem rate of **\$199.00**, for a term of one year, July 1, 2016 through June 30, 2017:

Armstrong	Centre	Huntingdon
Beaver	Clarion	Indiana
Bedford	Clearfield	Jefferson
Blair	Fayette	Somerset
Butler	Fulton	Washington
Cambria	Greene	

(D) Formal Agreement with **PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT 2** for Title I, Part D Funds in the amount of **\$24,358.00** for the 2016-2017 academic year, for “**Prevention & Intervention Programs for Children & Youth**,” housed at the Westmoreland County Regional Youth Services Center (Detention)

(E) Formal Agreement with **PITTSBURGH-MT. OLIVER INTERMEDIATE UNIT 2** for Title I, Part D Funds in the amount of **\$12,768.00** for the 2016-2017 academic year, for “**Prevention & Intervention Programs for Children & Youth**,” housed at the Westmoreland County Regional Youth Services Center (Youth Shelter)

Under review and recommendation of Melissa A. Guiddy, County Solicitor and Kirk E. Nolan, Chief motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Park Police**:

- (A) Extend Agreement with **MOROCCO ELECTRIC INC.**, dated October 23, 2014 for **“Card Access System,” (Bid 14-39)**, for an additional thirty days, through November 30, 2016, so that bid specifications can be prepared.

Under review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for **Planning**:

- (A) Amendment 02 to Subrecipient Agreement PHARE 13B with the Mon Valley Initiative dated October 23, 2014. The Amendment extends the time of performance of services rendered in connection with the activities under this Agreement by a period of one (1) year; all other terms remain unchanged.
- (C) **Resolution #R-40-2016** amending FY 2015 of the County’s Community Development Block Grant (CDBG) program.

Resolution #R-40-2016

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Year 2015 of the Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

Program Year 2015					
Subrecipient	Activity Code	Activity Description	Action Taken	Beginning Budget	Amended Budget
Westmoreland County Housing Authority	15-23A	Sanitary Sewer Facilities	Budget Decreased -\$28,255.71	\$145,500.00	\$117,244.29
Municipality of Murrysville	15-26A	Bridge Reconstruction	Budget Decreased -\$38,640.00	\$212,000.00	\$173,360.00
Westmoreland County	15-02	Unprogrammed Funds	+\$66,895.71	\$71,090.79	\$137,986.50

- (C) Subrecipient Agreement Amendments. Funding is provided by the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant program.

ACTIVITY CODE	SUBRECIPIENT	ACTIVITY DESCRIPTION	ACTION TAKEN
15-23A	Westmoreland County Housing Authority	Sanitary Sewer Facilities	-\$28,255.71
15-26A	Municipality of Murrysville	Bridge Reconstruction	-\$38,640.00

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to approve the following items for **Public Safety**:

- (A) Grant Application with **US DEPARTMENT OF TRANSPORTATION** through the **PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY** in the amount of **\$20,674.00** (\$4,135.00 County) for “**Hazardous Materials Emergency Preparedness (HMEP) Planning/Training Grant,**” for the term October 1, 2016 through September 30, 2017
- (B) Acceptance of the **EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT (EMPG)**, application approved on February 18, 2016 with **The Pennsylvania Emergency Management Agency** in the amount of **\$90,214.00** (In-Kind County Match of \$90,214.00) for the term October 1, 2015 through September 30, 2016. The request includes reimbursement for the Director and Administrative Officer positions.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Greg McCloskey, Director and Malcolm Sias, Parks & Recreation motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to approve the following items for **Public Works**:

- (A) Amendment to Oil and Gas Agreement between **KRIEBEL RESOURCES, LLC**, Clarion, PA, **RANGE RESOURCES-APPALACHIA, LLC**, Canonsburg, PA and Westmoreland County regarding the Release of future Surface Use on 407 acres in Mount Pleasant Township, (Tax Map No. 53-07-00-0-012).
- (B) Agreement with **MICHAEL FACCHIANO CONTRACTING, INC.**, Pittsburgh, PA 15226 being the low bidder and meeting all requirements, to construct the “**Westmoreland Heritage Trail, Phase III,**” a 5.92 mile section of a biking and walking trail beginning in Trafford and ending in Murrysville in the amount of **\$1,375,186.76** and to authorize the Director, Public Works, to sign and approve the contract electronically in PennDOT’s Electronic Construction Management System. This project is funded with a federal Transportation Alternatives grant in the amount of \$1,800,000.00.
- (C) Agreement with **HORNER, WIBLE & TEREK, PC**, certified public accountants, Greensburg, PA for “**audit of a Greenways, Trails and Recreation Program Grant,**” received from the PA DCED, Center for Business Financing in the amount of **\$1,000.00.**
- (D) Agreement with **LAUREL HIGHLANDS SURVEYING, INC.**, Ruffsdale, PA to “**survey and locate a gas line and several overhead power lines as well as perform a topographic survey,**” in five foot contours at the site of the proposed new maintenance building, all located at Mammoth Park, in an amount not to exceed **\$1,320.00.**

- (E) Agreement with **ENVIRONMENTAL PLANNING AND DESIGN, LLC**, Pittsburgh, PA to provide “**drafting and mapping services**” to update the County-wide Parks Trails and Greenways Master Plan, for a fee of **\$800.00**.
- (F) **REC1-ACH Authorization Form** to authorize **CIRILIAN, INC., a Georgia corporation d/b/a “REC1,”** Alpharetta, GA to provide merchant account services in accordance with the Online Registration and Servicing Agreement between the County and Cirilian, Inc. d/b/a REC1 dated February 18, 2016.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve the following item for **Solicitor:**

- (A) Professional Services Agreement with **CARASOFT TECHNOLOGY CORP**, Reston, VA, for purchase of three Time Matters Software Licenses including an annual maintenance plan for one year at the rate of **\$2,265.00**.
- (B) Services Agreement with **CIRCLE MANAGEMENT GROUP, LTD.**, High Point, NC, for training, implementation and installation of Time Matters Software Licenses at the rate of **\$7,500.00**.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Deborah T. Chiado Director motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve the following item for **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

<u>DATE</u>	<u>MAP NUMBER</u>	<u>LOCATION</u>	<u>BID AMOUNT</u>
9.20.16	46-13-00-0-050	Donegal Township	\$1,290.00
9.29.16	24-05-03-0-259	City of New Kensington	\$1,086.00

- (B) Agreements for **title searches** at the rate of **\$125.00 per each typewritten search**, for the term October 20, 2016 through January 31, 2017:
 - 1) Kathy Greer, Greensburg, PA
 - 2) Kathy Noel, Latrobe, PA
 - 3) Secure Abstract Services, Inc., Uniontown, PA
 - 4) Jennifer McCool, Greensburg, PA
 - 5) Maureen Spitznogle, Latrobe, PA
 - 6) Lisa Leslie, New Florence, PA
 - 7) Melanie S. Embrey, Winchester, VA
 - 8) Christine Sheeler, Somerset, PA
 - 9) Shelly Garris, Jeannette, PA
- (C) Third Amendment to Service Agreement with **VALUE PAYMENT SYSTEMS, LLC**, dated October 14, 2010 to amend the Fee Schedule set forth on Schedule B concerning convenience fees and service fees imposed upon the taxpayer when making tax payments by debit card, credit card, corporate and international cards. There is no cost to Westmoreland County.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Westmoreland County:**

- (A) **Exoneration of 2014, 2015, and 2016** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **BOROUGH OF MANOR**, being Tax Map No. 19-01-23-0-052. Exonerations have been granted by the Borough of Manor and Penn-Trafford School District. Exemption status having been granted effective January 15, 2016 by the Westmoreland County Board of Assessment Appeals.
- (B) **Exoneration of 2014, 2015, and 2016** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **CITY OF ARNOLD**, being Tax Map No. 02-02-08-0-188. Exonerations have been granted by the City of Arnold and New Kensington-Arnold School District. Exemption status having been granted effective January 15, 2016 by the Westmoreland County Board of Assessment Appeals.
- (C) **Stipulation of Settlement** in Tax Assessment Appeal of **KEVIN MCFEATERS, owner of property in Township of Mt. Pleasant, Westmoreland County** No. 4451 of 2015 for the tax year 2016. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board

Tax Map No 53-15-08-0-008

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Assessed Value</i>
2016	\$15,000.00	\$19.8%	\$2,970.00

- (D) **Stipulation of Settlement** in Tax Assessment Appeal of **MARTIN M. DUDAS, owner of property in City of Monessen, Westmoreland County** No. 1275 of 2016 for the tax years 2016 and 2017. The assessed value shall be determined by applying the common level ratio established by the State Tax Equalization Board

Tax Map No 20-02-03-0-119

<i>Year</i>	<i>Proposed Market Value</i>	<i>STEB Ratio</i>	<i>Assessed Value</i>
2016	\$16,120.00	19.8%	\$3,192.00
2017	\$16,120.00	17.3%	\$2,789.00

- (E) First Amendment to Agreement with **LAUREL HIGHLANDS VISITORS BUREAU**, Ligonier, PA, regarding use of hotel tax revenues from the Hotel Room Rental Tax enacted by Westmoreland County, as amended by Ordinance #ORD-3-2016. Final approval is subject to solicitor review.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John S. Austin, Administrator, motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmorland Manor:**

- (A) Letter of Agreement with **KENDAL OUTREACH PROGRAM**, Kennett Square, PA for participation in an Antipsychotic Medication Initiative, to recognize the pain in persons with dementia, the medication side effects and educating staff. The agreement will be through June 30, 2017 at no cost to Westmoreland County.

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Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items of **Miscellaneous Business**:

- (1) Amendments to the **2016 Budget** for the Department of Financial Administration, as prepared by Meghan McCandless, Director of Financial Administration
- (2) Appoint **Donald “Doc” Giffin** to the **Westmoreland County Airport Authority** to fill the unexpired term of Mr. Arnold Palmer, through January 3, 2020.

(3) **PROCLAMATIONS**

“Sons & Daughters of Italy, Scottsdale-100th Anniversary”
“Lieutenant Governor Mike Stack Honoree-Greater Westmoreland County Labor Council’s 29th Annual Labor Recognition Dinner”
“Westmoreland Chamber-Not-for-Profit of the Year: CASA of Westmoreland”
“Westmoreland Chamber-Business of the Year: Charley Family Shop’n Save”
“Westmoreland Chamber-ATHENA Award: Angela Rose O’Brien”
“Westmoreland Chamber-Chamber Member of the Year: Jim Graham, Graham Insurance Group-Nationwide”
“Color the World Orange Day 2016”
“Eagle Scout – Dakota K. Perry”
“YWCA Stand Against Racism”
“Heritage Baptist Church-25th Anniversary”
“National Manufacturing Day 2016”
“Dysautonomia Awareness Month”
“Down Syndrome Awareness Month-October 2016”
“Red Ribbon Week”

(4) **2016 WESTMORELAND COUNTY COURTHOUSE GARDENS VOLUNTEERS**

Penn State Master Gardeners of Westmoreland County
Westmoreland Conservation District
Botanical Society of Westmoreland County
Arona Road Greenhouse

Lisa Kennedy
Elizabeth Galford
Camille Venturo
Pam Floriani
Barb McMillan
Michelle Daub
Mary Ann Curly

Teddy Emberg
Janet Lore
Janet McMerny
Bill Benton
Patty Benton
Kit Kratzenberg

(5) **CERTIFICATES OF SERVICE**

35 Years

Marlene Helinski

30 Years

Marla Wawrzyniak

Matthew Brumfield

25 Years

Russell Lanza

Lisa Johnston

20 Years

Tammi Whalen

15 Years

Lois Hilliard

10 Years

Nicole Ashbaugh

Marianne Lang

Marc Taylor

Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to adjourn the meeting at 10:56am.

Certified by,

Charles W. Anderson
Secretary