

**May 26, 2016**

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:03am in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

Father Jeff Wylie, Christ's Church, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

**GENERAL AGENDA**

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of the regular meeting held Thursday, April 28, 2016 and of special meeting held Monday, May 9, 2016, as presented

**OPPORTUNITY FOR PUBLIC COMMENT**

*No Public Comment*

**SOLICITORS REPORT**

Motion was made by Mr. Kopas seconded by Mr. Anderson and unanimously agreed to table the item D for **Area Agency on Aging:**

- (D) Bids for “**Senior Center Services for the Herminie, Jeannette and McKenna Senior Centers & related Satellite Centers,**” (**Bid 16-16**), for the term July 1, 2016 through June 30, 2017, with the County's option to renewal annually for an additional two (2) years, were opened on May 10, 2016:

Nutrition, Inc. \$270,238.75

Recommended by Dirk Matson, Administrator to award bid to **NUTRITION, INC.**, Irwin, PA being the only bidder and meeting specifications in the amount of **\$270,238.75**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson seconded by Mr. Kopas and unanimously agreed to approve the following items for **Area Agency on Aging:**

- (A) Bids for **“One New Toyota Sienna or Equivalent AWD Mini Van,” (Bid 16-13)**, were opened on May 10, 2016:

|                                    |             |
|------------------------------------|-------------|
| Whiteside of St. Clairsville, Inc. | No Bid      |
| Penske Automotive/Hudson           | \$31,828.00 |
| Day Automotive                     | \$31,776.00 |

Award bid to **DAY TOYOTA**, Monroeville, PA being the lowest bidder and meeting specifications in the amount of **\$31,776.00**

- (B) Bids for **“Four New Chevrolet City Express or Equivalent Cargo Vans,” (Bid 16-18)**, were opened on May 10, 2016:

|                                    |             |
|------------------------------------|-------------|
| Whiteside of St. Clairsville, Inc. | \$94,700.00 |
| Day Automotive                     | \$92,744.00 |

Award bid to **DAY CHEVROLET**, Monroeville, PA being the lowest bidder and meeting specifications in the amount of **\$92,744.00**

- (C) Bids for **“Preparation & Delivery of Cooked & Frozen/Fresh Meals to Senior Centers, Adult Day Care Centers & Satellite,” (Bid 16-17)**, for the term July 1, 2016 through June 30, 2019, were opened on May 10, 2016:

|  |
|--|
| <u>Nutrition, Inc.</u>   |
| Bid A - \$916,944.00<br>(186,400 Hot/Cold Congregate Meals @ \$3.63 and 64,600 Regular Frozen Meals @ \$3.72)    |
| Bid B - \$1,300,230.00<br>(247,000 Hot/Cold Congregate Meals @ \$3.63 and 108,500 Regular Frozen Meals @ \$3.72) |

Award bid to **NUTRITION, INC.**, Irwin, PA being the only bidder and meeting specifications in the amount of **\$2,217,174.00** (\$916,944.00 for Bid A and \$1,300,230.00 for Bid B)

- (E) Bids for “**Newsletter Printing & Mailing for Westmoreland County Area Agency on Aging,**” (Bid 16-14), for the term July 1, 2016 through June 30, 2018, subject to renewal on an annual basis for three (3) additional years, were opened on May 10, 2016:

|  | Printing   | Mailing     | Total       |
|--|------------|-------------|-------------|
| KB Offset Printing Inc                   | \$7,056.00 | \$10,600.00 | \$17,656.00 |
| Fotorecord Print Center                  | \$5,328.00 | \$11,600.00 | \$16,928.00 |
| Professional Graphics Communications Inc | Rejected   |             |             |

Award bid to **FOTORECORD PRINT CENTER**, Greensburg, PA being the lowest bidder and meeting specifications in the amount of **\$16,928.00**

- (F) Agreement with **HOME HEALTH SERVICES BY THE THORNE GROUP, INC.**, Youngwood, PA in the amount of **\$5,859.00** (No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Home Health Services,**” for the term July 1, 2016 through June 30, 2017

- (G) Amendments to the following Agreements for the term July 1, 2015 through June 30, 2016:

- (1) **EASTER SEAL SOCIETY OF WESTERN PENNSYLVANIA dba EASTER SEALS WESTERN AND CENTRAL PENNSYLVANIA**, dated June 4, 2015 in the amount of **\$1,400.00 additional** (Total Agreement \$18,077.00; No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services: Adult Day Care**”
- (2) **LUTHERAN SERVICE SOCIETY OF WESTERN PA**, dated June 4, 2015 in the amount of **\$36,108.00 additional** (Total Agreement \$302,474.00; No Cost to Westmoreland County, Aging Block Grant) for “**Aging Service-Senior Center Services**”
- (3) **LAUREL VALLEY SENIOR CENTER, INC.**, dated June 4, 2015 in the amount of **\$81,021.00 additional** (Total Agreement \$309,365.00; No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”
- (4) **NUTRITION, INC.**, dated June 4, 2015 in the amount of **\$84,426.00 additional** (Total Agreement \$306,519.00; No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”
- (5) **WESTMORELAND MULTI-SERVICE CENTERS, INC.**, dated June 4, 2015 in the amount of **\$127,695.00 additional** (Total Agreement \$379,203.00; No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”
- (6) **ALLE-KISKI SENIOR CENTER, INC.**, dated June 4, 2015 in the amount of **\$254,927.00 additional** (Total Agreement \$524,576.00; No Cost to Westmoreland County, Aging Block Grant) for “**Aging Services-Senior Center Services**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Austin Breegle, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Behavioral Health & Developmental Services:**

- (A) Consider approval of the following Agreements for the term July 1, 2016 through June 30, 2017:
- (1) **THRESHOLD, INC.**, Greensburg, PA in the amount of **\$1,008,818.00** (DHS \$974,685.00, County \$34,133.00) for **“Behavioral Health: Short Term Residential (Partial, Full Care), HSS (Supportive Housing)”**
  - (2) **PA ASSN FOR THE BLIND dba WESTMORELAND CO BLIND ASSOCIATION**, Greensburg, PA in the amount of **\$42,029.00** (DHS \$40,088.00, County \$1,941.00) for **“Behavioral Health/Developmental Services: Facility Based Voc Rehab Services, Home & Comm Hab Level 3, Pre Voc Level 1, Transportation Zone 1(Short)”**
  - (3) **CLELIAN HEIGHTS dba CLELIAN HEIGHTS SCHOOL OF EXCEPTIONAL CHILDREN dba THE CLELIAN CENTER**, Greensburg, PA in the amount of **\$6,280.00** (DHS \$5,990.00; County \$290.00) for **“Developmental Services: Community Habilitation Level 1”**
- (B) Amendment to Agreement with **BAYADA HOME HEALTH CARE, INC.**, dated January 28, 2016 in the amount of **\$2,935.00 additional** (DHS \$2,799.00; County \$136.00; New Total Agreement \$4,935.00) for **“Developmental Services: Home & Community Habilitation Level 3 Enhanced,”** for the term December 1, 2015 through June 30, 2016
- (C) Amendments to the following Agreements for the term July 1, 2015 through June 30, 2016:
- (1) **MENTAL HEALTH AMERICA OF WESTMORELAND COUNTY**, dated June 4, 2015 in the amount of **\$10,352.00 additional** (DHS \$10,346.00, County \$6.00; New Total Agreement \$680,792.00) for **“Behavioral Health: Step Up, Parent Advocate, CS (CSP, CST, Family Support Group, Ombudsman Garrett Lee Smith), Community Advocate, Rep Payee”**
  - (2) **SOUTHWEST BEHAVIORAL CARE, INC.**, dated July 9, 2015 in the amount of **\$271,694.00 additional** (DHS \$259,151.00, County \$12,543.00; New Total Agreement \$841,344.00) for **“Behavioral Health: OP(Diagnostic Interview (Adult/Child), Individual Therapy, Family Therapy, Group Therapy, Med Check), Short Term Res, Partial Hosp, Blended Case Mgmt, Site Based Psych Rehab, Drop In, CS (SAP, Psych Nurse), Soc Rehab Services, HSS Supportive Housing, Supported Living”**
  - (3) **ACCESSABILITIES, INC.**, dated July 23, 2015 in the amount of **\$91,000.00 additional** (DHS \$81,900.00; County \$9,100.00; New Total Agreement \$757,258.00) for **“Early Intervention: Speech Pathology, Physical Therapy, Occupational Therapy, Special Instruction, Special Instruction-Vision, Nutrition Support, Training”**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Children's Bureau:**

- (A) Memorandum of Understanding with **ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS' OFFICE OF CHILDREN AND FAMILIES IN THE COURTS** for "**Permanency Practice Initiative Educational Workshop,**" for the term June 1, 2016 through July 15, 2016 (No Cost to Westmoreland County)
- (B) Child Welfare Information Solution Data Sharing Agreement with the **PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES** for the term of December 27, 2015 through December 26, 2016 (No Cost to Westmoreland County).
- (C) Memorandum of Understanding with **CASA WESTMORELAND, INC.** for the term of July 1, 2015 through June 30, 2016 with one automatic one year renewal to provide \$75,000.00 in Act 148 funds to assist with the cost of two Advocate Supervisors.
- (D) Agreement with **SENECA FAMILY AGENCIES**, Oakland, CA (**TANF, Act 148, County**) for "**Family Finding Search Services,**" in the amount of **\$500.00/per 25 searches** for a term June 1, 2016 through June 1, 2017.
- (E) Agreements for the term July 1, 2015 through June 30, 2016:
  - (1) **ALTERNATIVE LIVING SOLUTIONS**, Latrobe, PA (**Act 148, Title IV-E, County**) for "**Supervised Independent Living, Transitional Living,**" at the following per diem rate:  
**\$197.95 for Supervised Independent Living**  
**\$197.95 for Transitional Living**
  - (2) **WARD HOME, INC**, Pittsburgh, PA (**Title IV-E, Act 148, County**) for "**Independent Living,**" at the per diem rate of **\$144.62**
  - (3) **FAMILIES UNITED NETWORK, INC.,** Pennsdale, PA (**Title IV-E, Act 148, County**) for "**Foster Care: Various Levels,**" at the following per diem rates:  
**\$67.05 for Specialized Level I Medical**  
**\$76.60 for Specialized Level II Medical**  
**\$84.52 for Specialized Level III Medical**  
**\$92.93 for Specialized Level IV Medical**  
**\$107.07 for Outcome Focused Foster Care Mother/Child**  
**\$59.43 for Outcome Focused Foster Care-Child**  
**\$92.14 for Outcome Focused Foster Care Intensive**  
**\$45.47 for Outcome Focused Foster Care-Respite**  
**\$73.78 for Outcome Focused Foster Care Urgent Placement**  
**\$70.28 for Outcome Focused Foster Care Traditional**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Amy DeMatt, Court Administrator motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Court Administrator:**

- (A) Agreement with **ELIZABETH MCCALL, ESQUIRE**, Greensburg, PA for “**Mental Health Review Officer,**” for the term June 1, 2016 through June 30, 2018 in the amount of **\$62.50/per hearing conducted** and to provide forty hours of training for the month of June 2016 at the rate of **\$40.00/per hour** and to provide in-court services at the rate of **\$45.00/hour**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Lechman, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for **Election Bureau:**

- (A) Rental Agreement with **ELECTION SYSTEMS & SOFTWARE, LLC**, Omaha, NE for “**One-Time Rental of Equipment, Sale of Services and License of Software**” for the **November 8, 2016 General Election** in the amount of **\$10,800.00**, for 30 15”iVotronic Voter Terminal with Supervisor PEB, Flashcard, and Roundtrip Shipping & Handling(pursuant to COSTARS Contract Number 010-010 -Voting Systems). This is at No Cost to Westmoreland County, will be reimbursed by the Department of State through the HAVA Grant.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Tracy Sheehan Zivkovich, Chief Human Resource Officer motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Human Resources:**

- (A) Renewal and Authorization to execute endorsements including premium changes for Foster Parent Liability and Property Damage Insurance with **BROTEMARKLE INSURANCE COMPANY** for one (1) year for the Policy term July 1, 2016 to June 30, 2017 with the premium in the amount of **\$6,120.00** based upon a 12 month premium of \$90.00/family.
- (B) Agreement with endorsements and premium changes, for Liability and Property Insurance Coverage with **PCoRP** effective June 1, 2016 through June 1, 2017 with an annual premium of **\$454,970.00**
- (C) The following New Hires, Resignations, Retirements and Terminations:

**New Hires**

Nicole Kamer – Administrative Assistant Juvenile Shelter  
Cynthia Finoli – Registered Dietician  
Brandi Mayville – Nurse Aide Temp  
Kimberly Payne – Clerk Typist I  
Richard Artzberger – Park Police PT  
Clark Huey – Maint Aide Temp  
Elizabeth Echard – Dept Clerk Trainee Temp  
Alex Linardi – Maint Aide Temp  
Luke Murphy – Maint Aide Temp  
Haylee Roach – Maint Aide Temp  
Karly DiMartino – Telecomm Officer Trainee Temp  
Daniel Durso – Telecomm Officer Trainee Temp  
Nicole Holmes – Telecomm Officer Trainee Temp  
Katie Kubas – Telecomm Officer Trainee Temp  
Morgan Patterson – Telecomm Officer Trainee Temp  
Chad Snyder – Telecomm Officer Trainee Temp  
Robert Stiles – Telecomm Officer Trainee Temp  
Luke Stynchula – Telecomm Officer Trainee Temp  
Maria Pallone – Legal Clerk I Temp  
Sarahi Williamson – Main Aide Temp  
Sandra Koluder – Dept Clerk Trainee  
Kenneth Miller – Sergeant  
Luke Bodnar – Maint Aide Temp  
John Spor – Aging Care Manager II  
Rachel Sibold – Maint Aide Temp

**Resignations**

Merle Sager III – Custodian Temp  
Breana McCready – Nurse Aide  
Susette Thomas – Clerk Typist Trainee Temp  
Ryan Terhorst – County Caseworker II  
Christina Hiller – Legal Secretary II  
Kelly Howell – Fiscal Officer  
Renee Stark – Sr. Corrections Ofcr  
Alicia Henry – Administrative Assistant  
Jordan Butler – Dept Clerk  
Nicholas Scarano – Dept Clerk Trainee

**Retirements**

Thomas McClintock – Laundry Worker  
Janet Leichliter- Recreation Technician  
Beth Orbison – Judicial Law Clerk  
Louis Patrick – Maintenance Worker II  
Daniel Mamrose – Captain

**Terminations**

Tracy Harrold – Charge Nurse  
Jeffrey Howard – Juvenile Temp

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Dirk Matson, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for **Human Services**:

- (A) Amendments to the following agreements for the term July 1, 2015 through June 30, 2016:
- (1) **BIG BROTHERS/BIG SISTERS**, dated February 18, 2016 in the amount of **\$3,905.00 additional** (Total Agreement \$7,810.00; No Cost to Westmoreland County) for “**Community Based Mentoring**”
  - (2) **BIG BROTHERS/BIG SISTERS**, dated February 18, 2016 in the amount of **\$1,104.00 additional** (Total Agreement \$2,208.00; No Cost to Westmoreland County) for “**School Based Mentoring**”
  - (3) **THE BLACKURN CENTER AGAINST DOMESTIC & SEXUAL VIOLENCE**, dated March 10, 2016 in the amount of **\$5,500.00 additional** (Total Agreement \$11,000.00; No Cost to Westmoreland County) for “**Sexual Abuse Prevention Awareness**”
  - (4) **FAMILY SERVICES OF WESTERN PA**, dated February 18, 2016 in the amount of **\$7,000.00 additional** (Total Agreement \$14,000.00; No Cost to Westmoreland County) for “**Children & Youth Counseling**”
  - (5) **CONNECT, INC.**, dated February 18, 2016 in the amount of **\$1,250.00** (Total Agreement \$2,500.00; No Cost to Westmoreland County) for “**Case Management: Emergency Shelter**”
  - (6) **UNION MISSION OF LATROBE, INC.**, dated February 18, 2016 in the amount of **\$1,250.00 additional** (Total Agreement \$2,500.00; No Cost to Westmoreland County) for “**Case Management & Emergency Services**”
  - (7) **WESTMORELAND COUNTY FOOD BANK, INC.**, dated March 10, 2016 in the amount of **\$24,687.00 additional** (Total Agreement \$49,374.00; No Cost to Westmoreland County) for “**Volunteer Coordination**”
  - (8) **UNITED WAY OF WESTMORELAND COUNTY**, dated February 18, 2016 in the amount of **\$10,000.00 additional** (Total Agreement \$20,000.00; No Cost to Westmoreland County) for “**2-1-1**”

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and David Ridilla, Executive Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Information Systems**:

- (A) Record Access Agreement for computer terminal access to Courthouse records as per fee schedule, commencing according to the date specified in each agreement and ending on November 30, 2016, with automatic renewal, with the following and authorize the Executive Director of Information Systems to execute contract documents on behalf of the county:
- 1) Vitti & Vitti & Associates PC, Pittsburgh, PA
  - 2) Schnader Harrison Segal & Lewis LLP, Philadelphia, PA
  - 3) Zoom Abstracting, LLC, Clearfield, PA
  - 4) AJAMIE LLP, Houston, TX
  - 5) Hangley Aronchick Segal Pudlin & Schiller, Philadelphia, PA
  - 6) Closure Settlement LLC, Ebensburg, PA
  - 7) Zebly Mehalov & White, Uniontown, PA

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and James Ringdal, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for Juvenile Detention & Shelter:

- (A) Professional Services Agreement with **WESTMORELAND COUNTY COOPERATIVE EXTENSION ASSOCIATION**, Greensburg, PA, in an amount not to exceed **\$6,000.00 plus expenses** (50% County; 50% Act 148), for "Life Skills Education for Youth Demonstrating Risk Behaviors", at the rate of **\$250.00/session for 24 sessions plus expenses**, for Juvenile Detention the period of June 1, 2016 through May 31, 2017 (Contingent upon approval of grant funding).
- (B) Professional Services Agreement with **WESTMORELAND COUNTY COOPERATIVE EXTENSION ASSOCIATION**, Greensburg, PA, in an amount not to exceed **\$6,000.00 plus expenses**, for "Life Skills Education for Youth Demonstrating Risk Behaviors", at the rate of **\$250.00/session for 24 sessions plus expenses**, for Juvenile Shelter the period of June 1, 2016 through May 31, 2017 (Contingent upon approval of grant funding).

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Jason Rigone, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for Planning:

- (A) Professional Services Agreement with **HOUSEAL LAVIGNE ASSOCIATES**, Chicago, IL for "**Development of County Comprehensive Plan,**" in the amount of **\$249,588.00**. The Agreement is being funded by County Community Development Funds (\$214,588.00), Economic Growth Connection of Westmoreland (\$25,000.00) and the Westmoreland Chamber of Commerce (\$10,000.00). No Cost to Westmoreland County.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and John Walton, Warden, motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for Prison:

- (A) Agreement with the **PRIVATE INDUSTRY COUNCIL OF WESTMORELAND/FAYETTE, INC.**, in the amount of **\$33,242.00** (No cost to Westmoreland County; Inmate Welfare Fund), to provide **Adult Education/GED classes**, for one (1) year commencing July 1, 2016 through June 30, 2017.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director and Greg McCloskey, Director, Public Works (item A) motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for **Public Safety**:

- (A) Acceptance of Grant Funds from the Pennsylvania Emergency Management Agency in the amount of **\$68,009.89** for a landslide along County Road (C6407) in Loyalhanna Township in accordance with Resolution #R-43-2015, approved on October 15, 2015
- (B) Emergency Fire/Police Dispatch Software Agreement with **PRIORITY DISPATCH CORPORATION**, Salt Lake City, UT in the amount of **\$429,865.00** which will include 25 ProQA Software Licenses for Fire and 25 ProQA Software Licenses for Police, in addition to software training and annual maintenance which will be effective upon completion of installation and training.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Greg McCloskey, Director and Malcolm Sias, Parks & Recreation (item B & C) motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to approve the following items for **Public Works**:

(A) Bids for “**UltraWall Panels,**” (**Bid 16-15**) were opened on May 10, 2016:

Delaney & Associates                      \$20,583.51

Award bid to **DELANEY & ASSOCIATES**, Cranberry Twp, PA being the only bidder and meeting specifications in the amount of **\$20,583.51**

(B) Transportation Alternative Program Federal-Aid Reimbursement Grant Agreement No. R16120003, with the **COMMONWEALTH OF PENNSYLVANIA**, acting through the **DEPARTMENT OF TRANSPORTATION**, for the construction of the **WESTMORELAND HERITAGE TRAIL-PHASE III**, a 5.9 mile hiking & biking trail beginning in Trafford Borough and continuing east to Murrysville within the former corridor of the Turtle Creek Industrial Railroad. The Reimbursement Agreement provided 100% construction funding for the \$1,800,000.00 estimated cost. In addition, consider approval of **Resolution #R-29-2016** designating signature authority to the Chairman of the Board of Commissioners to execute the Agreement and authorize Mr. Gregory P. McCloskey, Director, Public Works to electronically execute the Agreement in the PA DOT Electronic Reimbursement Agreement System (RAS) on behalf of the Chairman.

RESOLUTION #R-29-2016

WHEREAS, the Congress of the United States acting through the United States Department of Transportation, has reserved a portion of the federal-aid highway funds apportioned to a state under 23 U.S.C. Section 104(b), to carry out a Transportation Alternatives Program (“TAP”), to be funded from the Highway Account of the Highway Trust Fund; and

WHEREAS, projects and activities eligible for funding under TAP consist of “transportation alternatives” as defined in 23 U.S.C. Section 101(a)(29) and other projects and activities identified in 23 U.S.C. Section 213(b); and

WHEREAS, the entities eligible to participate in the TAP as project sponsors are defined in 23 U.S.C. Section 213(c)(4)(B) and consist entirely of governmental entities; and

WHEREAS, the Commonwealth of Pennsylvania acting through the Department of Transportation (DEPARTMENT) will receive federal funding from the United States Department of Transportation, Federal Highway Administration (“FHWA”) to be spent statewide on TAP projects and activities, in accordance with 23 U.S.C. Sections 101(a)(29) and 213; and

WHEREAS, the County of Westmoreland desires to participate in such a Program in accordance with the terms, conditions and provisions set by (DEPARTMENT).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania as follows:

1. That the Board hereby approves the Transportation Alternatives Program Federal Aid Reimbursement Grant Agreement No. R16120003, with the Commonwealth of Pennsylvania, acting through the Department of Transportation, for the construction of the Westmoreland Heritage Trail – Phase III, a 5.9 mile hiking and biking trail beginning in Trafford Borough and continuing east to the Municipality of Murrysville with the former corridor of the Turtle Creek Industrial Railroad.
2. That the Chairman of the Westmoreland County Board of Commissioners is hereby authorized to execute this Agreement and the Chief Clerk is authorized to attest to such execution on behalf of the County of Westmoreland and affix the seal of the County thereon.
3. That the Director of Public Works of Westmoreland County, Gregory McCloskey is hereby authorized to electronically execute this Agreement on behalf of the Chairman.

RESOLVED AND ENACTED by the Westmoreland County Board of Commissioners on this day, May 26, 2016.

- (C) The First Amendment to Land Lease Agreement, dated July 26, 2004 between Westmoreland County in partnership with **WESTERN PENNSYLVANIA CONSERVANCY** and **PITTSBURGH SMSA LIMITED PARTNERSHIP dba VERIZON WIRELESS** to have the option to extend the lease term for property on which a cell tower is located in Loyalhanna Gorge Recreation Area for each of six (6) additional five (5) year renewal terms commencing simultaneously with the lease expiring May 2036, including a \$35,000.00 signing bonus. The current 15% every five years escalation rate contained in the lease will change to a 3% annual escalation beginning in 2017, with an 8% increase in 2036, which will be in addition to the annual 3% increase for that year. All lease payments are split equally between Westmoreland County and the Western Pennsylvania Conservancy. Agreement is contingent upon Solicitor review.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Deborah T. Chiado, Director motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to approve the following items for **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S. §5860.627):

| <u>DATE</u> | <u>MAP NUMBER</u> | <u>LOCATION</u>   | <u>BID AMOUNT</u> |
|-------------|-------------------|-------------------|-------------------|
| 5.5.16      | 14-01-16-0-048    | City of Jeannette | \$1,564.00        |

Recommended by Deborah T. Chiado, Director

Upon review and recommendation of Melissa A. Guiddy, County Solicitor (items A and D through M) and Debra M. Nicholson, Assistant County Solicitor (items B & C) motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmoreland County:**

- (A) Amendment to Lease Agreement with **CSNJ REALTY, LLC**, dated December 22, 2010 for “**Office Space for Adult & Juvenile Probation – New Kensington,**” to extend the lease for an additional two year term, effective June 15, 2016 (this is the first of two additional two year terms), in the amount of **\$1,490.00/month** with all other terms and conditions remaining the same.
- (B) Agreement with **COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF AGRICULTURE** and designation of **WESTMORELAND COUNTY FOOD BANK, INC.,** as Lead Agency, for the **Emergency Food Assistance Program (TEFAP)** for the period of October 1, 2016 through September 30, 2021.
- (C) Agreement with **WESTMORELAND COUNTY FOOD BANK, INC.,** Delmont, PA, for administration of the **Emergency Food Assistance Program (TEFAP)** for the period of October 1, 2016 through September 30, 2021.

- (D) **Exoneration of 2016** County Taxes, interest, penalties and Tax Claim Bureau Fees on property owned by the **TOWNSHIP OF LOYALHANNA**, being Tax Map No. 52-01-00-0-036. Exonerations have been granted by the Township of Loyalhanna and Blairsville-Saltsburg Area School District taxes are not due and owing. Exemption status having been granted effective July 15, 2016 by the Westmoreland County Board of Assessment Appeals.
- (E) **Exoneration of 2015 and 2016** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **CITY OF MONESSEN**, being Tax Map No. 20-02-03-0-046. Exonerations have been granted by the City of Monessen and the School District of the City of Monessen. Exemption status having been granted effective July 15, 2016 by the Westmoreland County Board of Assessment Appeals.
- (F) **Exoneration of 2010** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **MUNICIPALITY OF MURRYSVILLE**, being Tax Map No. 49-10-11-0-076. Exonerations have been granted by the Municipality of Murrysville and Franklin Regional School District. Exemption status having been granted effective January 15, 2011 by the Westmoreland County Board of Assessment Appeals.
- (G) **Exoneration of 2005** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **MUNICIPALITY OF MURRYSVILLE**, being Tax Map No. 49-16-15-0-094. Exonerations have been granted by the Municipality of Murrysville and Franklin Regional School District. Exemption status having been granted effective January 15, 2006 by the Westmoreland County Board of Assessment Appeals.
- (H) **Exoneration of 2005** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **MUNICIPALITY OF MURRYSVILLE**, being Tax Map No. 49-16-11-0-075. Exonerations have been granted by the Municipality of Murrysville and Franklin Regional School District. Exemption status having been granted effective January 15, 2006 by the Westmoreland County Board of Assessment Appeals.
- (I) **Exoneration of 2004 and 2005** County Taxes, interest, penalties and Tax Claim Bureau Fees on properties owned by the **MUNICIPALITY OF MURRYSVILLE**, being Tax Map No. 49-13-00-0-088. Exonerations have been granted by the Municipality of Murrysville and Franklin Regional School District. Exemption status having been granted effective January 15, 2006 by the Westmoreland County Board of Assessment Appeals.
- (J) **Worksite Agreement with PRIVATE INDUSTRY COUNCIL OF WESTMORELAND/FAYETTE, INC. for YOUTH EMPLOYMENT PROGRAM for SUMMER 2016.** The Worksite Agreement pertains to the Youth Employment Training Program funded by the Westmoreland Fayette Workforce Investment Board at no cost to Westmoreland County.

- (K) **BUSINESS ASSOCIATE AGREEMENT** with **FORD BUSINESS MACHINES, INC.**, Connellsville, PA, as required under the Health Insurance Portability and Accountability Act (HIPPA), which requires covered entities to enter into written contracts with their business associates to identify permitted uses and disclosures of protected health information (PHI).
- (L) **BUSINESS ASSOCIATE AGREEMENT** with **WESTMORELAND COUNTY BLIND ASSOCIATION**, Greensburg, PA, as required under the Health Insurance Portability and Accountability Act (HIPPA), which requires covered entities to enter into written contracts with their business associates to identify permitted uses and disclosures of protected health information (PHI).
- (M) First Amendment to Lease Agreement dated December 17, 2015 with **FIRST COMMONWEALTH BANK**, Indiana, PA, for lease of the former Magistrate's Office in Vandergrift, Pennsylvania located at 601 Hancock Avenue, being tax map numbers 37-01-09-0-622 and 37-01-09-0-0623, to provide an option to renew this lease for an additional five (5) year term upon mutual agreement of the parties, with **FIRST COMMONWEALTH BANK** paying fifty (50%) percent of the cost of the repairs and/or replacement of the roof during the additional five (5) year term.

Upon review and recommendation by Melissa A. Guiddy, Solicitor motion was made by Mr. Kopas, seconded by Ms. Cerilli, with Mr. Anderson opposing; motion passes to approve:

- (N) Project Labor Agreement for Construction Projects with the **PITTSBURGH REGIONAL BUILDING AND CONSTRUCTION TRADES COUNCIL** for projects in excess of \$150,000.00 beginning on the effective date of the Agreement and continuing for three years, and rescission of Resolution #R-1-2012. Final approval is subject to solicitor review.

Under review and recommendation of Melissa A. Guiddy, County Solicitor and John S. Austin, Administrator, motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Westmorland Manor:**

(A) Professional Services Agreement with **KTH ARCHITECTS**, DuBois, PA to convert the D-Wing area of Westmoreland Manor back to skilled nursing usage, in the amount of **\$9,000.00 plus reimbursable expenses**

(B) Amendment to PointClickCare.Com Subscription Service Agreement with **WESCOM SOLUTIONS INC.**, dated March 27, 2014 to add additional software features, including Project Management at a one-time fee of \$2,400.00 and the following:

PCC Analytics Compliance Package \$846.19/monthly  
Eligibility Verification Subscription \$592.33/monthly  
Secure Conservations Subscription \$592.33/monthly  
**Total \$2,030.85/monthly, effective June 1, 2016**

(C) Agreement with **ON-SHIFT**, Cleveland, OH for collection of staffing information (which skilled nursing facilities must begin collecting July 1, 2016 per the Centers for Medicare and Medicaid Services) and software for payroll based staffing data submission; for the term July 26, 2016 through July 26, 2019.

Customer Success/Support Bundle On-Shift Scheduling Integration  
\$600.00/quarterly (**\$2,400.00/annually**)  
Communication and Messaging \$10,683.00/quarterly (**\$42,732.00/annually**)

There is one-time fee in the amount of \$3,900.00 for training.

\* \* \* \* \*

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items of **Miscellaneous Business:**

(1) Amendments to the **2016 Budget** for the Department of Financial Administration, as prepared by Meghan McCandless, Director of Financial Administration

(2)

**PROCLAMATIONS**

*50<sup>th</sup> Anniversary Allegheny-Kiski Valley Historical Society*

*Eagle Scout Donald John Francis*

*Eagle Scout Nicholas Oleg Schork*

*Eagle Scout Alexander Nikita Schork*

*Lucas Goeller, City of Lower Burrell Mayor of the Day, May 25, 2016*

*Lucy DeHaven, Trafford Lions Club Pavilion Dedication, June 4, 2016*

*In Honor of Greensburg Firefighter/Pennsylvania State Trooper Chet Bell*

*World Wide No Tobacco Day*

*Mental Health America of Westmoreland County's 2016 Innovations Award Winners*

*"Prevention" Award Winner Pennsylvania State Trooper Stephen Limani*

*"Education" Award Winner Society for Contemporary Craft*

*"Children's Advocacy" Award Winner Shara Saveikis, Executive Director Westmoreland County Children's Bureau*

*"Community Advocacy" Award Winner Jennifer Miele, Vice President for Marketing & Communications at Excelsa Health*

*"Lifetime Achievement" Award Winner Sherry Anderson, retiree of Westmoreland County's Behavioral Health/Developmental Services and a volunteer*

(3)

**CERTIFICATES OF SERVICE**

**25 Years**

Daniel Roberts

**20 Years**

Bridgett Schickel

**15 Years**

Richard Yesho

Becky Weimer

Michele Whiting

Robert Pomponi

Peter Palucacos

Michael Vargulish

**10 Years**

Nicole Chew

Steve Haley

Mary Eslary

Shaun Cmar

Jason Monyok

Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to adjourn the meeting at 10:36am.

Certified by,

Charles W. Anderson  
Secretary