

## January 28, 2016

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:03am in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guidy. The following business was conducted;

**The Most Reverend Edward C. Malesic, JCL, Bishop of Greensburg** gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

### GENERAL AGENDA

Motion was made by Mr. Anderson, seconded by Mr. Kopas and it was unanimously agreed to approve minutes of the regular meeting held Thursday, January 14, 2016, as presented

### OPPORTUNITY FOR PUBLIC COMMENT

*Charlotte Kemmerer, Greensburg – attended the meeting today to compliment the Commissioners on Westmoreland Manor, for the first time in the past week she sees positive optimism. Thank you!*

*Ed Penkowski, Penn Trafford – Westmoreland Tourism Committee – when does this committee meet and why aren't they public meetings?*

*Mary Shako, Stone Villa – states that 35% of citizens of PA are on Social Security, the average Social Security is \$1,357.00; states that she had a good job – but most people at the end of the month are lucky if they money left over. She continues that the water rates increase is going to kill these people, the Greensburg-Salem property taxes are going up. The \$5 hike for the county – but found money to give raises, she believes employees should be red lined – why isn't there a limit? In Jeannette she talks about the hike in garbage fees. She talks about a \$15/minimum wage, Social Security doesn't meet minimum wage – cost of health care continues to rise. She states that WCCC's 25% increase in tuition and that the average professor teaches only 6-7 hours per week, that increase will go to their salaries. She reviews the 2014 Highmark salaries. She continues that Centre County gave a raise to their employees also. She suggests drop the millage rate and give everyone a raise. She adds, government doesn't know how to spend money wisely, reduce spending in the long term and will have more in Westmoreland – already lost Kennametal and good paying jobs. She concludes that the spending has to stop, it is what is killing us.*

## **SOLICITORS REPORT**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Dirk Matson, Director and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Area Agency on Aging:**

- (A) Agreement with **WESTMORELAND COMMUNITY ACTION**, Greensburg, PA (**50% State, 50% Federal, No Cost to Westmoreland County**) for “**Aging Services-Link to Aging & Disability Resources,**” in the amount of **\$82,490.00** for the term July 1, 2015 through June 30, 2016.
- (B) Agreement with **ALLE-KISKI CARE SERVICES, LLC**, Apollo, PA (**Aging Block Grant, No Cost to Westmoreland County**) for “**Aging Services-Personal Care Services,**” in the amount of **\$129,024.00** for the term January 1, 2016 through June 30, 2018.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item for **Children’s Bureau:**

- (A) Professional Services Agreement with **CATHOLIC CHARITIES OF THE DIOCESE OF GREENSBURG**, Greensburg, PA (**TANF, Act 148, County**) for “**Counseling Services, Adoption Home Studies, Child Profiles, Child Prep Services,**” for the term July 1, 2015 through June 30, 2016, at the following rates:
  - \$52.29/hour for Counseling Services**
  - \$2,500.00/profile for Family/Profile Adoption Home Study**
  - \$150.00/hour (max 2 hour sessions) for Mediation of Open Agreement**
  - \$2,000.00/profile for Child Profile**
  - \$30.00/hour for Travel Time & Record Review outside of Diocese**
  - \$.54/mile for mileage**
  - \$2,000.00/child for Child Preparation Services**
  - \$60.00/session for Termination of Parental Rights Counseling**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Austin Brengle, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Behavioral Health & Developmental Services:**

- (A) Agreement with **BAYADA HOME HEALTH CARE, INC.**, Philadelphia, PA in the amount of **\$2,000.00** (DHS \$1,908.00, County \$92.00) for “**Developmental Services: Home & Community Habilitation Level 3 Enhanced (HR),**” for the term December 1, 2015 through June 30, 2016

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Lechman, Voting Systems Coordinator motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Election Bureau:**

- (A) Bids for “**Transporting Voting Equipment-Special Election,**” (Bid 16-01), were opened on January 26, 2016:

Ryan Moving LLC	\$2,937.00
Central Van & Storage	\$3,880.00
McNaughton Bros	\$9,942.00

Award bid to **RYAN MOVING, LLC**, North Huntingdon, PA being the lowest bidder and meeting specifications in the amount of **\$2,937.00**, all expenses for the Special Election will be reimbursed by the Commonwealth of Pennsylvania, Department of State.

- (B) Bids for “**Ballots & Supplies for Special Election,**” (Bid 16-02), were opened on January 26, 2016:

<b>William Penn Printing</b>	
<b>Group I</b>	without bond \$1,091.25
	with bond \$1,491.25
<b>Group II</b>	without bond \$2,652.00
	with bond \$3,052.00

Award bid to **WILLIAM PENN PRINTING**, Pittsburgh, PA, being the only bidder and meeting specifications in the amount of **\$1,091.25 for Group I** and **\$2,652.00 for Group II**, it is recommended that the Performance Bonds not be required for this contract, based upon satisfactory past experience with this vendor. All expenses for the Special Election will be reimbursed by the Commonwealth of Pennsylvania, Department of State.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Anthony Pologruto, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Geographical Information Systems:**

- (A) Professional Services Agreement with **GEOGRAPH IT**, Lancaster, PA to provide “**On-Call Technical GIS Support Services,**” through December 31, 2016 in an amount not to exceed **\$9,000.00**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Dirk Matson, Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Human Services:**

- (A) Changes to the **WESTMORELAND COUNTY HUMAN SERVICES BLOCK GRANT PLAN** for fiscal year 2014-2015 which was approved July 10, 2014. The changes involve recommendations for distribution of \$222,089.44 of funds from fiscal year 2014-2015 that were carried over to the fiscal year 2015-2016 and the re-allocation of \$21,733.00 of Human Services Development Funds from the current fiscal year. The re-allocation is as follows:

Funds from the fiscal year 2014-2015 to fiscal year 2015-2016 (\$222,089.44):

- \$45,500.00 to Westmoreland County BH/DS using Case Management & Supports, Inc.
- \$101,300.00 to Westmoreland County BH/DS using Paula Teacher & Associates
- \$64,522.44 to Westmoreland County Housing Authority
- \$32,500.00 to Westmoreland Drug & Alcohol Commission using Westmoreland Community Action

HSDF Funds from fiscal year 2015-2016 (\$21,733.00):

- Westmoreland County BH/DS Support Housing Program

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and David Ridilla, Executive Director, motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Information Systems:**

- (A) Record Access Agreements for computer terminal access to Courthouse records as per fee schedule, commencing according to the date specified in each agreement and ending on November 30, 2016, with automatic renewal, with the following and authorize the Executive Director of Information Systems to execute contract documents on behalf of the county:

- 1) Angelo & Angelo, LLC, Allison Park, PA
- 2) Blatt, Hasenmiller, Leibsker & Moore, Philadelphia, PA

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Addie Beighley, Director and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Juvenile Probation:**

- (A) Acceptance of Grant-In-Aid from the **Juvenile Court Judges' Commission** in the amount of **\$260,046.00** for "**Juvenile Probation Services,**" for the term July 1, 2015 through June 30, 2016.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Jason Rigone, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Planning**:

- (A) **Resolution #R-4-2016** amending FY 2013 and 2015 of the County’s HOME Investment Partnerships Program.

**#R-4-2016**

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Years 2013 and 2015 Westmoreland County HOME Investment Partnerships Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

- (B) Subrecipient Agreement Amendments. Funding is provided by the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant Program.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Mon Valley Initiative	13-78B	Multi-Unit Rental Rehabilitation	+\$361,387.00
Homes Build Hope	13-72A	CHDO Set Aside for Multi-Family Rental Housing—City of Greensburg (Activity Cancelled)	-\$361,387.00
Homes Build Hope	15-72B	CHDO Set Aside for Multi-Family Rental Housing—City of Greensburg	+\$361,387.00
Homes Build Hope	15-72A	CHDO Set Aside for Multi-Family Rental Housing—Salem Township (Activity Cancelled)	-\$361,387.00

- (C) HOME CHDO Operating Expense Agreement with Homes Build Hope, Inc. in the amount of \$32,621.00 in FY 2015 HUD HOME Funding. There are no costs to the County.

- (D) **Resolution #R-5-2016** amending FY 2012 of the County’s Community Development Block Grant (CDBG) Program.

**#R-5-2016**

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Year 2012 Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

- (E) Subrecipient Agreement Amendment. Funding is provided by the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant Program.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
Export Borough	12-13B	Removal of Architectural Barriers	+\$35,332.46

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Public Safety:**

- (A) Proposal for 9IMS System Maintenance with **ESSENTIAL MANAGEMENT SOLUTIONS, LLC**, Pittsburgh, PA in the amount of **\$18,504.00** for a one year term, January 28, 2016 through January 27, 2017 payable in the amount of \$1,542.00/month.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Greg McCloskey, Director, motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to approve the following items for **Public Works**:

- (A) Amendment to Agreement with **DELANEY & ASSOCIATES, INC.**, dated October 23, 2014 for “**Ultrawall Panels & Construction Materials,**” (**Bid 14-37**), in the amount of **\$14,203.40 additional** (Total Agreement \$37,418.53) for additional Ultra Wall panels that were received in 2015)
- (B) Execution and renewal of a Limited Power of Attorney authorizing **EFFICIENT ENERGY SOLUTIONS**, to enter into a gas purchase/gas supply contract with the vendor offering the lowest price quotation solicited from a minimum of three responsible vendors. The current contract expires in October of 2016 and the Limited Power of Attorney shall expire automatically, and become null and void October 31, 2018, unless before July 31, 2018 terms and pricing for a third year can be secured at equal to or lower than the original contract, then this Limited Power of Attorney may execute an agreement for said third year term and the Limited Power of Attorney shall expire, automatically, and become null October 31, 2019.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Westmoreland County**

- (A) Agreement with **LAUREL FOODSYSTEMS INC.**, Greensburg, PA, for the **supply of vending machines at various County facilities**, for a term of three years commencing January 28, 2016 and ending January 27, 2019, at a royalty rate of **16% of gross sales**. County will also have option to extend agreement for up to two (2) additional one-year periods.
- (B) Agreement with **LAUREL FOODSYSTEMS INC.**, Greensburg, PA, for **operation of the Courthouse Cafeteria**, commencing January 28, 2016, at a royalty rate of **14% of gross sales**, subject to termination by either party with sixty (60) days prior written notice.

- (C) **Resolution #R-6-2016**, amending Resolution #R-24-2015 in Support of and Participation in the Southwestern Pennsylvania Regional Transportation Alliance to have Jason Rigone replace Greg McCloskey as Westmoreland County’s public-sector representative.

**RESOLUTION #R-6-2016**

WHEREAS, the SW PA civic leaders who participated in a leadership benchmarking trip to Denver in 2014 were inspired by the initiative of a competing region to envision and implement transportation projects that are enhancing the competitiveness and attractiveness of the Denver region; and

WHEREAS, it is appropriate for Westmoreland County to support development of a crowd-sourced regional transportation expansion vision by the Southwest Pennsylvania Regional Transportation Alliance, a public-private partnership to be staffed by the Allegheny Conference on Community Development, as part of the “ongoing regional discussion” recommended by SPC in its long-range plan, *Mapping the Future*.

WHEREAS, pursuant to Resolution #R-24-2015, the Westmoreland County Coroner and Board of Commissioners appointed Gregory McCloskey to serve as its public-sector representative on the Southwest Pennsylvania Regional Transportation Alliance Steering Committee to represent the interests of the County and the region in the stewardship of this initiative.

WHEREAS, the Westmoreland Board of Commissioners desire to amend appointed public-sector representative set forth in paragraph 6 of Resolution #R-24-2015, with all other terms and provisions of Resolution #R-24-2015 remaining the same.

NOW, THEREFORE, IT IS RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. The Westmoreland County Board of Commissioners hereby appoints Jason Rigone as the County’s public-sector representative on the Southwest Pennsylvania Regional Transportation Alliance Steering Committee.
2. All other terms and provisions of Resolution #R-24-2015 shall remain the same.

RESOLVED AND ENACTED at a regularly scheduled public meeting of the Board of Commissioners of the County of Westmoreland, Pennsylvania, held this 14<sup>th</sup> day of January 2016, a quorum being present.

- (D) **Resolution #R-7-2016** authorizing the submission of a nonbinding letter of interest (1) to participate in the Intergovernmental Transfer Program to be implemented by the Pennsylvania Department of Human Services, Office of Long Term Living and Westmoreland County, effective July 1, 2015 and (2) to provide an estimated Intergovernmental Transfer of \$4,959,084.00. The amount is an estimate and the Department of Human Services will provide a specific amount prior to a formal review and commitment by the County.

**RESOLUTION #R-7-2016**

RESOLUTION AUTHORIZING THE SUBMISSION OF A NONBINDING LETTER OF INTEREST TO PARTICIPATE IN THE INTERGOVERNMENTAL TRANSFER PROGRAM IMPLEMENTED BY THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES, OFFICE OF LONG TERM LIVING AND WESTMORELAND COUNTY, EFFECTIVE JULY 1, 2015 AND TO PROVIDE AN ESTIMATED INTERGOVERNMENTAL TRANSFER OF \$4,959,084.00. THE AMOUNT IS AN ESTIMATE AND THE DEPARTMENT OF HUMAN SERVICES WILL PROVIDE A SPECIFIC AMOUNT PRIOR TO A FORMAL REVIEW AND COMMITMENT BY THE COUNTY.

WHEREAS, the Board of Commissioners of Westmoreland County has reviewed the preliminary information regarding a proposed Intergovernmental Transfer Program to be implemented by the Pennsylvania Department of Human Services, Office of Long Term Living and Westmoreland County effective July 1, 2015.

THEREFORE, the Board of Commissioners of Westmoreland County hereby consents to providing a nonbinding letter of interest to participate in the Intergovernmental Transfer Program effective July 1, 2015 and its willingness to provide an estimated IGT Transfer of \$4,959,084. The Board of Commissioners acknowledge this amount is an estimate and that the Department of Human Services will provide a specific amount prior to a formal review and commitment by the Board.

RESOLVED AND ENACTED this 28th day of January, 2016 by the Board of Commissioners of the County of Westmoreland at a duly advertised public meeting with a quorum being present

- (E) **Stipulation of Settlement** in tax assessment appeal of **BENJAMIN R. OZMELEK and KERRY A. OZMELEK on property situated in Unity Township** No.4166 of 2014 for tax year 2015. The assessed values shall be determined by applying the common level ratio established by the State Tax Equalization Board.

**Tax Map No. 61-11-16-0-037**

<b>Year</b>	<b>Proposed Market Value</b>	<b>STEB Ratio</b>	<b>Assessed Value</b>
2015	\$344,000.00	19.3%	\$66,390.00

Taxes for the year noted above are to be determined based upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (F) **Stipulation of Settlement** in tax assessment appeal of **GREENSBURG SALEM SCHOOL DISTRICT** on property situated in Salem Township owned by **JSC HOLDINGS LLC** No. 6409 of 2013 for tax years 2014 and 2015. The assessed values shall be determined by applying the common level ratio established by the State Tax Equalization Board.  
**Tax Map No. 57-12-00-0-089**

Year	Proposed Market Value	STEB Ratio	Assessed Value
2014	\$481,000.00	21.4%	\$102,934.00
2015	\$481,000.00	19.3%	\$92,833.00

Taxes for the years noted above are to be determined based upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

- (G) **Stipulation of Settlement** in tax assessment appeal of **GREENSBURG SALEM SCHOOL DISTRICT** on property situated in Salem Township owned by **JSC HOLDINGS LLC** No. 6408 of 2013 for tax years 2014 and 2015. The assessed values shall be determined by applying the common level ratio established by the State Tax Equalization Board.  
**Tax Map No. 57-12-00-0-045**

Year	Proposed Market Value	STEB Ratio	Assessed Value
2014	\$444,000.00	21.4%	\$95,016.00
2015	\$444,000.00	19.3%	\$85,692.00

Taxes for the years noted above are to be determined based upon the foregoing assessment values. The County Solicitor shall be authorized to execute Court documents to implement such settlement.

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Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Ms. Cerilli, with Mr. Kopas opposing, motion passes to approve the following item of **Miscellaneous Business:**

- (1) Amendments to the **2015 & 2016 Budget** for the Department of Financial Administration, as prepared by Meghan McCandless, Director of Financial Administration

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item of **Miscellaneous Business:**

- (2) **PROCLAMATION**  
*Congenital Heart Defect Awareness Week, February 7-14, 2016*
  
- (3) Appoint the following persons to the **WESTMORELAND COUNTY LOCAL ARTS GRANT ADVISORY COUNCIL**, for a one year term until December 31, 2016:  
  
**Betty Hammer**  
**Mark Jackson**  
**Michele Clarke**  
**Barbara Ferrier**  
**Linda Morlacci**  
**Jan Christiansen**  
**Lauren Jones**
  
- (4) Rescind the appointment of Mr. Donald O'Brien replacing Kristin Malie on the Westmoreland Case Management & Supports, Inc. Board and appoint Mr. Donald O'Brien to the Westmoreland Case Management & Supports, Inc. Board to fill the unexpired term of Melissa Skiffin, who resigned, through December 31, 2016.

Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to adjourn the meeting at 10:34am.

Certified by,

Charles W. Anderson  
Secretary