

January 14, 2016

A meeting of the Westmoreland County Commissioners met in regular session beginning at 10:12am in the Commissioners Public Meeting Room, Courthouse Square, Greensburg, PA. The following were present Chairman Gina Cerilli, Vice-Chairman Ted Kopas, Secretary Charles W. Anderson and County Solicitor Melissa A. Guiddy. The following business was conducted;

Pastor Steven Morse, First United Methodist Church, gave an invocation before the meeting and Commissioner Cerilli led the Pledge of Allegiance

GENERAL AGENDA

Motion was made by Mr. Anderson, seconded by Mr. Kopas, with Ms. Cerilli abstaining, motion passes to approve minutes of regular meeting held Thursday, December 17, 2015, including the reconvened session on Tuesday, December 29, 2015

Motion was made by Mr. Kopas, seconded by Mr. Anderson and it was unanimously agreed to approve minutes of the Re-Organizational Meeting held Monday, January 4, 2016 as presented

OPPORTUNITY FOR PUBLIC COMMENT

No Public Comment

SOLICITORS REPORT

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Shara Saveikis, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for **Children's Bureau**:

- (A) Interagency Agreement for the period January 1, 2016 through December 31, 2016, between **WESTMORELAND COUNTY CHILDREN'S BUREAU** and **WESTMORELAND COUNTY COMMISSIONERS**, authorizing legal services to be provided by the Office of County Solicitor for the Children's Bureau.
- (B) Amendment to Agreement with **JUSTICEWORKS YOUTHCARE, INC.**, dated July 9, 2015 (**TANF, Act 148, County**), for the term July 1, 2015 through June 30, 2016, to add the following:

Supervised Visitation	\$55.00/hour
Visit Coaching Services	\$65.00/hour

Upon review and recommendation of Melissa A. Guidy, County Solicitor, Austin Breegle, Administrator and Meghan McCandless, Director of Financial Administration motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Behavioral Health & Developmental Services:**

- (A) Amendments to Agreements for the fiscal year July 1, 2014 through June 30, 2015:
- (1) **WESTMORELAND CASEMANAGEMENT & SUPPORTS, INC.,** dated July 24, 2014 in the amount of **\$89,210.00 additional** (DHS \$80,289.00, County \$8,921.00; Total Agreement \$519,210.00) for **“Early Intervention: Case Management, Training”**
 - (2) **WESTMORELAND CASEMANAGEMENT & SUPPORTS, INC.,** dated July 24, 2014 in the amount of **\$58,621.00 additional** (DHS \$56,086.00, County \$2,535.00; Total Agreement \$2,604,758.00) for **“Behavioral Health/Developmental Services: Peer Supports, Blended Case Management, Peer Supports, FSS Comp Comm Support Services, Comm Services, Admin Case Mgmt, Admin Case Mgmt, Case Mgmt, MR TSM AO”**
 - (3) **PASSAVANT MEMORIAL HOMES, INC.,** dated August 14, 2014 in the amount of **\$648.00 additional** (DHS \$616.00, County \$32.00; Total Agreement \$1,340,113.00) for **“Behavioral Health/Developmental Services: Companion Services Level 3, Community Habilitation Level 1, Home & Community Habilitation Level 3, Respite Out of Home, Community Homes, HSS Supportive Housing, Long Term Structured Residential”**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Tami Silvis, Deputy Court Administrator (item A) and Don Heagy, Special Courts Administrator (item B & C) motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Court Administrator:**

- (A) Renewal of Professional Services Agreement with **SOUTHWEST BEHAVIORAL CARE, INC., d/b/a SPHS BEHAVIORAL HEALTH**, Greensburg, PA, for “**Drug and Alcohol and IP Assessment Services**” in an amount not to exceed **\$62,000.00** for a term of one (1) year from January 1, 2016 through December 31, 2016, at the following rates:

Assessment/Evaluation	\$ 75.00/hour
Group Services	\$ 75.00/hour
On-Site Testing	\$ 6.75/specimen
Confirmation Test	\$ 19.00/drug

- (B) Amendment to Agreement with **G & G PROPERTIES**, dated September 9, 1995 to extend the agreement for an additional two months, through February 29, 2016, in the amount of **\$1,900.00/month** for “**Rent-District Court 10-3-08,**” with all other terms and conditions remaining the same.
- (C) Amendment to Agreement with **MARCELLA SNYDER**, dated December 8, 2005 to extend the agreement for an additional two months, through February 29, 2016, in the amount of **\$1,732.00/month** for “**Rent-District Court 10-3-09,**” with all other terms and conditions remaining the same

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Beth Lechman, Voting Systems Coordinator motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Election Bureau**:

- (A) Agreement with **WILLIAM PENN PRINTING**, Pittsburgh, PA for accuracy testing on 910 iVotronic Voting Machines over a four day period from January 25, 2016 through January 28, 2016, in the amount of **\$8,860.00**
- (B) Rental Agreement with **ELECTION SYSTEMS & SOFTWARE, LLC**, Omaha, NE for **“One-Time Rental of Equipment, Sale of Services and License of Software” for the March 15, 2016 Special Election**, in the amount of **\$49,965.00**, (pursuant to COSTARS Contract Number 010-010 -Voting Systems) including the following:

69	15"iVotronic Voter Terminal with Supervisor PEB, Flashcard, and Roundtrip Shipping & Handling	\$23,460.00
51	15"iVotronic ADA Terminal with Supervisor PEB, Flashcard, Headset and Roundtrip Shipping & Handling	\$18,105.00
120	Booth without RTAL Printer	\$8,400.00

- (C) **Security Equipment Purchase/Installation Agreement** with **RAMPART SERVICE OF WESTMORELAND COUNTY**, Greensburg, PA in the amount of **\$951.00** for **“Installation of Security System at Elections Warehouse,”** further consider approval of **Central Office Monitoring Agreement** with **RAMPART SERVICE OF WESTMORELAND COUNTY**, Greensburg, PA in the amount of **\$39.00/month** for **“Security Monitoring Services at Elections Warehouse”**
- (D) Lease Agreement with **PDN, LLC**, Greensburg, PA for rental of approximately 4,425 square feet of space located at 130 North Maple Avenue, Greensburg from February 1, 2016 through May 31, 2016 at the rate of **\$1,843.75/month**. Final approval is contingent of Solicitor review.

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and David Ridilla, Executive Director, motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following items for **Information Systems**:

- (A) Record Access Agreements for computer terminal access to Courthouse records as per fee schedule, commencing according to the date specified in each agreement and ending on November 30, 2016, with automatic renewal, with the following and authorize the Executive Director of Information Systems to execute contract documents on behalf of the county:
 - 1) Fidelity National Title, Pittsburgh, PA
 - 2) Law Firm of William E. Otto, Esq., Murrysville
 - 3) EQT Production Company, Canonsburg, PA
 - 4) Spilman, Thomas & Battle, PLLC, Pittsburgh, PA

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Jason Rigone, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Planning:**

- (A) **Resolution #R-1-2016** amending FY 2013 of the County’s Community Development Block Grant (CDBG) Program.

#R-1-2016

WHEREAS, the Westmoreland County Board of Commissioners find it necessary to make amendments to the Federal Fiscal Years 2013 Westmoreland County Community Development Block Grant Program.

WHEREAS, the Board of Commissioners in full accordance with guidelines set forth in the officially adopted Citizen Participation Plan for the County of Westmoreland, adopted January, 1975 and revised July, 2006, have determined that the proposed amendment is not a substantial change and therefore does not require notification to the public of intent to amend said CDBG Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Westmoreland that the amendment as described on the attached summary are hereby in all respects approved.

- (B) Subrecipient Agreement Amendment. Funding is provided by the U.S. Department of Housing and Urban Development (HUD) through its Community Development Block Grant Program.

SUBRECIPIENT	ACTIVITY CODE	ACTIVITY DESCRIPTION	ACTION TAKEN
North Huntingdon Township	13-23B	Sanitary Sewer Facilities	+\$113,000.00

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Roland Mertz, Director motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items for **Public Safety:**

- (A) **“Proposal for 911 Planning Management & Consulting Services,”** with **ESSENTIAL MANAGEMENT SOLUTIONS, LLC**, Pottsville, PA for a term of twelve months, January 25, 2016 through January 25, 2017, in the amount of **\$4,995.00/monthly.**
- (B) Acceptance of **“Hazardous Material Response Fund,”** Grant Agreement with the **COMMONWEALTH OF PENNSYLVANIA, PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY** for the term July 1, 2015 through June 30, 2016, in the amount of **\$18,108.00**

Upon review and recommendation of Melissa A. Guiddy, County Solicitor, Greg McCloskey, Director and Malcolm Sias, Parks & Recreation, motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to approve the following item for **Public Works:**

- (A) Two applications to Westmoreland County Community Development Block Grant Program for “**Removal of Architectural Barriers at Mammoth and Cedar Creek Park**”. The Mammoth Park application would fund the replacement of three non-ADA compliant restrooms and five drinking fountains that currently serve pavilions 3,4,9,10, and 14 with three pre-fabricated ADA-compliant restrooms and five drinking fountains as well as concrete walkways to connect all the facilities and parking areas. Total project cost is estimated at **\$460,700.00** (\$386,000.00 requested via the grant and \$74,700.00 in matching funds from the Parks Department, which are in-kind contributions of engineering, labor and equipment to complete the installations.) The Cedar Creek Park application would fund the replacement of two non-ADA compliant restrooms and four drinking fountains that currently serve pavilions 5,6,12 & 13 with two pre-fabricated ADA-compliant restrooms and four drinking fountains as well as concrete walkways to connect all the facilities and parking areas. Total project cost is estimated at **\$310,500.00** (\$258,000.00 requested via the grant and \$52,500.00 in matching funds from the Parks Department, which are in-kind contributions of engineering, labor and equipment required to complete the project).

Upon review and recommendation of Melissa A. Guiddy, County Solicitor and Deborah T. Chiado, Director motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to approve the following items for **Tax Office:**

- (A) Sale of the following properties from the Repository of Unsold Properties pursuant to Section 627 of the Real Estate Tax Sale Law (72 P.S.§5860.627):

<u>DATE</u>	<u>MAP NUMBER</u>	<u>LOCATION</u>	<u>BID AMOUNT</u>
12.16.15	24-03-12-0-221	City of New Kensington	\$625.00
12.17.15	45-41-05-0-114	Derry Township	\$1,606.00
12.17.15	02-02-07-0-331	City of Arnold	\$1,000.00
12.17.15	61-27-00-0-067	Unity Township	\$1,090.00
12.17.15	48-17-00-0-044	Fairfield Township	\$2,200.00
12.23.15	24-03-11-0-407	City of New Kensington	\$910.00

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Kopas, seconded by Mr. Anderson and unanimously agreed to approve the following item for Westmoreland County

- (A) Certification of County Funds for the **AGRICULTURAL LAND PRESERVATION PROGRAM** in the amount of **\$200,046.50** for the program year 2016.
- (B) County Mileage Reimbursement Rate to the I.R.S. approved maximum rate of **.54 cents per mile** effective January 1, 2016, for calendar year **2016**, for union and non-union County employees.
- (C) **Exoneration of 2014** County Taxes on property owned by the **CITY OF NEW KENSINGTON**, being Tax Map No. 24-03-11-0-280. Exonerations have been granted by the City of New Kensington and the New Kensington-Arnold School District. Exemption status having been granted effective July 15, 2014 by the Westmoreland County Board of Assessment Appeals.
- (D) Rejection of all Requests for Proposals for **“Human Services Development Funds for FY 2016-2017,” Bid #15-29**, which were opened on October 27, 2015:

Westmoreland County Area Agency on Aging
Adelphoi
Westmoreland Community Action
King & Associates
Wesley Spectrum Services
CASA of Westmoreland County
Center in the Woods Inc.
Westmoreland County Food Bank
United Way of Westmoreland County
Laurel Legal Services
Union Mission
Westmoreland County Housing Authority
Blackburn Center
SPHS
Big Brothers Big Sisters of the Laurel Region-Community Based Mentoring
Big Brothers Big Sisters of the Laurel Region-School Based Mentoring
Westmoreland Case Management & Support

- (E) Adoption of **Resolution #R-2-2016**, authorizing the amendment of Resolution #R-18-2002, to increase the fee for Written Cremation Authorization set forth in paragraph 2 of Resolution #R-18-2002, from \$20.00 to \$40.00 effective February 1, 2016 with all other terms and provisions of Resolution #R-18-2002 remaining the same.

RESOLUTION #R-2 -2016

WHEREAS, under the County Code [16 P.S. § 1236.1(a)] the Westmoreland County Coroner is authorized to comply with requests for examinations or other professional services at the discretion of the Coroner and pursuant to guidelines established by the County Commissioners; and

WHEREAS, under the County Code [16 P.S. § 1236.1(b) and (c)] the Westmoreland County Coroner is authorized to establish a set of fees and charges for such examinations or other professional services, subject to approval by the County Commissioners, with payment of such fees and charges being made to the County Treasurer and used to defray the expenses of the County complying with the provisions of the Coroners' Education Board Law (16 P.S. § 9525.1); and

WHEREAS, pursuant to Resolution #R-18-2002, the Westmoreland County Coroner and Board of Commissioners implemented such guidelines for services and adopted a set of fees and charges, as authorized by said provisions of the County Code.

WHEREAS, the Westmoreland County Coroner and Board of Commissioners desire to amend the amount of the fee for the Written Cremation Authorization set forth in paragraph 2 of Resolution #R-18-2002, with all other terms and provisions of Resolution #R-18-2002 remaining the same.

NOW, THEREFORE, IT IS RESOLVED by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

1. The Westmoreland County Board of Commissioners hereby approves a fee of \$40.00 established by the Westmoreland County Coroner for the Written Cremation Authorization effective as of February 1, 2016.
2. All other terms and provisions of Resolution #R-18-2002 shall remain the same.

RESOLVED AND ENACTED at a regularly scheduled public meeting of the Board of Commissioners of the County of Westmoreland, Pennsylvania, held this 14th day of January 2016, a quorum being present.

- (F) **Resolution #R-3-2016**, to designate the Chairman of the Westmoreland County Board of Commissioners, Gina Cerilli, as the Chief Elected Official and designated signatory of the Westmoreland-Fayette Workforce Investment area and approval to notify the Pennsylvania Department of Labor & Industry of Westmoreland County's support of continued participation in the current workforce area comprised of Fayette and Westmoreland County's under the Workforce Innovation and Opportunity Act.

RESOLUTION #R-3-2016

**RESOLUTION DESIGNATING SIGNATORY OF THE WESTMORELAND FAYETTE
WORKFORCE INVESTMENT AREA AND PROVIDING FOR SUPPORT OF PARTICIPATION IN
THE CURRENT WORKFORCE AREA UNDER THE WORKFORCE INNOVATION AND
OPPORTUNITY ACT.**

WHEREAS, the County of Westmoreland supports participation in in the current workforce area comprised of Fayette County and Westmoreland County under the Workforce Innovation and Opportunity Act; and

WHEREAS, it is necessary to designate a chief elected official of the County of Westmoreland and signatory of the Westmoreland-Fayette Workforce Investment area.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Westmoreland, Pennsylvania, as follows:

That Gina Cerilli, Chairman of the Westmoreland County Board of Commissioners, is designated as Chief Elected Official to serve as designated signatory of the Westmoreland-Fayette Workforce Investment area; and

That it is appropriate to notify the Pennsylvania Department of Labor & Industry of Westmoreland County's support of continued participation in the current workforce area comprised of Fayette County and Westmoreland County under the Workforce Innovation and Opportunity Act.

RESOLVED AND ENACTED this 14th day of January, 2016 by the Board of Commissioners of the County of Westmoreland at a duly advertised public meeting with a quorum being present

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Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item of **Miscellaneous Business:**

- (1) Amendments to the **2015 & 2016 Budget** for the Department of Financial Administration; Recommended by Meghan McCandless, Director of Financial Administration

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following items (2 through 6 and 8 through 21) of **Miscellaneous Business:**

- (2) Reappoint **Brian Lawrence, Assistant Deputy Director Planning,** to the **Board of the Regional Trail Corporation** for a term of three years, January 1, 2016 to December 31, 2018.
- (3) Reappoint **Dr. Jawdat Nikoula,** to the **Municipal Authority of Westmoreland County,** for a **5 year term** (January 1, 2016 through January 1, 2021)
- (4) Appoint **Commissioner Ted Kopas,** to the **Westmoreland County Conservation District Board of Directors,** for a one-year term until December 31, 2016.
- (5) Reappoint the following individuals to the **Westmoreland County Children’s Bureau Advisory Board,** for a three year term, January 1, 2016 through December 31, 2018:
George Mizikar
Kathryn Hricenak
Veronica Ent, PhD
Kathleen Daniele, MD
- (6) Reappoint **Mr. Daniel Wukich,** to the **Westmoreland County Housing Authority,** for a term of **5 years** (December 10, 2015 through December 10, 2020)
- (8) Reappoint **Mr. Duane Hutter,** to the **Westmoreland County Agricultural Land Preservation Board,** for a term of **3 years** (January 1, 2016 through December 31, 2018) and further, appoint Mr. Hutter to serve as **Chairman** of the **Westmoreland County Agricultural Land Preservation Board** for a **one year term** (January 1, 2016 through December 31, 2016).
- (9) Appoint **Mr. John Jamison,** to the **Westmoreland County Agricultural Land Preservation Board,** for a term of **3 years** (January 1, 2016 through December 31, 2018)
- (10) Reappoint **Mr. Terry Painter,** to the **Westmoreland County Industrial Development Authority,** for a term of **2 years** (December 1, 2015 through November 30, 2017)

- (11) Reappoint the following individuals to the **Westmoreland County Industrial Development Authority**, for a term of **3 years** (December 1, 2015 through November 30, 2018):
Dennis Kennedy
Daniel J. Querio
- (12) Reappoint the following individuals to the **Westmoreland County Industrial Development Authority**, for a term of **4 years** (December 1, 2015 through November 30, 2019):
Daniel Howard, Jr.
Edward Sobota
- (13) Reappoint **Mr. Bruce J. Corna**, to the **Westmoreland County Industrial Development Authority**, for a term of **5 years** (December 1, 2015 through November 30, 2020)
- (14) Appoint **Ms. Sherry Anderson**, to the **Westmoreland Case Management & Supports, Inc. Board**, for a term of **3 years** (January 1, 2016 through December 31, 2018)
- (15) Appoint **Mr. Donald O'Brien** to the **Westmoreland Case Management & Supports, Inc. Board** to replace Kristin Malie as the Westmoreland County Commissioners Representative
- (16) Appoint **Mr. Dante DeCario** to the **Westmoreland County Behavioral Health Advisory Board** to replace Kristin Malie as the Westmoreland County Commissioners Representative
- (17) Appoint **Mr. Sean Kertes** to the **SPC Public Participation Panel** for a term **one year**, through December 31, 2016.
- (19) Appoint **Commissioner Gina Cerilli**, to the **Southwestern Pennsylvania Commission**, for a term of **4 years**, through December 31, 2019.
- (20) Appoint **Commissioner Ted Kopas**, to the **Southwestern Pennsylvania Commission**, for a term of **4 years**, through December 31, 2019.
- (21) Appoint **Commissioner Charles W. Anderson**, to the **Southwestern Pennsylvania Commission**, for a term of **4 years**, through December 31, 2019.

Motion was made by Mr. Anderson, seconded by Ms. Cerilli, with Ms. Kopas abstaining, motion passes to approve the following item of **Miscellaneous Business**:

- (7) Reappoint **Mr. Donald Kinosz**, to the **Redevelopment Authority of Westmoreland County**, for a term of **5 years** (August 1, 2015 through August 1, 2020)

Upon review and recommendation of Melissa A. Guiddy, County Solicitor motion was made by Mr. Anderson, seconded by Mr. Kopas and unanimously agreed to approve the following item of **Miscellaneous Business:**

(22) **CERTIFICATES OF SPECIAL RECOGNITION**

Ray Levay Debbie Celesnik

Kathy Tempo Amy Bayura

Ashley Gongaware Angela Weber

Lois Hilliard

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Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to adjourn the meeting at 10:24am.

Certified by,

Charles W. Anderson
Secretary