

**January 4, 2016**

**Westmorland County Board Of Commissioners**

**Reorganizational Meeting Agenda**

A Reorganizational Meeting of the Westmoreland County Board of Commissioners was held with Commissioners Gina Cerilli, Ted Kopas and Charles W. Anderson present, together with Melissa Giddy, County Solicitor, beginning at 10:02am, in the Commissioners' Meeting Room #101, Courthouse Square, Greensburg, PA, when the following business was conducted:

County Solicitor, Melissa Giddy, called the meeting to order and called for nominations for the Chairman of the Board of Commissioners. Motion was made by Mr. Anderson, seconded by Mr. Kopas, to nominate Ms. Cerilli as Chairman. There were no further nominations, therefore Ms. Cerilli was elected Chairman, and at that point Solicitor Giddy turned the meeting over to Chairman Cerilli

Ms. Cerilli called for nominations for the office of Vice-Chairman. Ms. Cerilli nominated Mr. Kopas, and Mr. Anderson seconded the nomination. There were no further nominations; therefore Mr. Kopas was elected Vice-Chairman.

Ms. Cerilli called for nominations for the office of Secretary. Ms. Cerilli nominated Mr. Anderson, and Mr. Kopas seconded the nomination. There were no further nominations; therefore Mr. Anderson was elected Secretary.

Motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to designate regular Commissioners' Public Meeting dates for 2016 as the following:

January	14	May	26	September	8
January	28			September	22
February	18	June	9	October	20
		June	23		
March	10	July	14	November	17
March	24	July	28		
April	14	August	18	December	15
April	28				

November and December will be scheduled to accommodate the Thanksgiving and Christmas holidays and to afford the required twenty-day budget display period before adoption. All such meetings shall be held at 10:00 A.M. in the combined Commissioners' Public Meeting Rooms 1, 2 and 3, or Commissioners Meeting Room #101 as needed, in the Courthouse Square Office Building, 2 North Main Street, Greensburg, Pennsylvania. Special public meetings may be called as needed with appropriate notices being given and advertised in compliance with the provisions of the County Code and the Sunshine Act.

Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to approve following Order of Business for the conducting of meetings:

Invocation

Pledge of Allegiance

County-related Board meetings as needed:

Salary Board

Westmoreland County Industrial Development Corporation

General Agenda:

Minutes of Previous Meeting

Announcement of Executive Sessions, if any

Opportunity for Public Comment

Solicitor's Report

Miscellaneous Business:

Amendments to County Budget

Appointments to Boards, Commissions and Authorities

Certificates of Recognition, Service, Appreciation, etc.

Proclamations

Other miscellaneous business

Adjourn

*Opportunity for media questions & group photographs following the meeting*

Motion was made by Mr. Kopas, seconded by Mr. Anderson, and it was unanimously agreed to designate the County Solicitor to serve as Parliamentarian for County meetings, and approve the use of Robert's Rules of Order (current edition) as guidance for the conduct of all meetings with interpretation by the Parliamentarian, and with the Chairman having the right to make motions and speak regarding motions without relinquishing the chair.

Motion was made by Mr. Anderson, seconded by Mr. Kopas, and it was unanimously agreed to establish rule that all requests for inclusion of items of business on the public meeting agenda be submitted in writing not later than 12:00 Noon on Friday (or the last business day of the week) of the week preceding the date of the public meeting. This deadline may be changed with appropriate notice.

Being no further business, motion was made by Mr. Kopas, seconded by Mr. Anderson and the meeting was adjourned at 10:06am

Certified by,

Charles W. Anderson  
Secretary